

**KHSAA TITLE IX RE-VISIT  
FINAL AUDIT REPORT**

(For schools re-visited during the **2004-2005** school year)

School: **Bell County High School**  
Reviewed By: **Martha Mullins**  
Date of Re-Visit: **February 17, 2005**  
Telephone Number of Reviewer: **(859) 299-5472**

**1. Completed Required Forms**

- Verification of Forms (Form GE-50) Yes  No
- Participation Opportunities Summary Chart (Form T-70) Yes  No
- Benefits Summary Charts (Forms T-71 & T-72) Yes  No
- Benefits Publicity (Form T-73) Yes  No
- Corrective Action Plan Summary Charts (Form T-74) Yes  No

**2. Opportunities Component of Title IX Compliance**

Area of Compliance:  
(Check One or More)

	A	Substantial Proportionality
	B	History and Continuing Practice Of Programs Expansion
<b>X</b>	C	Full and Effective Accommodation of Interest and Abilities

- A). Was the Substantial Proportionality Test (T-1) an area in which the school met Title IX Opportunities compliance?  
Yes  No

**Comments:**

- B). Was the History and Continuing Practice of Program Expansion Test (T-2) an area in which the school met Title IX Opportunities compliance?  
Yes  No

**Comments:**

- C). Was the Full and Effective Accommodations of Interest and Abilities Test (T-3) an area in which the school met Title IX Opportunities compliance?  
Yes  No

**Comments:**

School personnel documented attempts to follow-up on the interest in soccer and golf indicated on the student survey.

3. Is the school's most recent Student Interest Survey accurate in relation to the assessment of Interests & Abilities?  
Yes  No

**Comments:**

#### 4. Checklist of the Title IX Components of the Interscholastic Program

Benefit to Students	Satisfactory	Deficient	Comments
Accommodation of Interests and Abilities	X		
Equipment and Supplies	X		School personnel were advised to generate descriptive policies on uniform purchase rotation. Another girls' team should be provided shoes to bring this benefit more into balance with the number of male participants receiving shoes.
Scheduling of Games and Practice Time	X		The school met the KHSAA requirement for scheduling girls' basketball games in prime time. The posting of weight room schedules in both facilities was advised.
Travel and Per Diem Allowances	X		School personnel were advised to generate descriptive policies on meal service for AWAY competitions.
Coaching	X		
Locker Rooms, Practice and Competitive Facilities		X	The lack of adequate tennis facilities disadvantages girls' athletic participation more than that of boys' due to the lower number of female participants in the total athletic participation. For the same reason, an uneven running surface and poorly-maintained areas for field events cause inequities in this benefit. Another concern was the location of storage equipment space for volleyball.
Medical and Training Facilities and Services	X		An additional weight room and training room were added within the gymnasium area. Services of the assigned athletic trainer have not been provided adequately for girls' sports, however. Policies on scheduling for services should be developed. A suggestion was made that nearby colleges be contacted regarding internship opportunities for student trainers to supply more coverage for all sports.

<b>Publicity</b>		<b>X</b>	Copies of printed materials were not available for review. School personnel had been requested in the past to provide information about distribution of promotional material but there was no response. Selection and assignments of cheerleaders appeared equitable.
<b>Support Services</b>		<b>X</b>	Comparing overall expenditures to the percentage of participants by gender, budget imbalance was a major concern. The skewed spending continued over a four-year period of reporting. The most critical need discussed was for expanded supervision of booster clubs. Concerning office space, it was recommended that a change in location be considered for the volleyball coach and that telephone lines be installed in all coaches' offices for better communication and for computer use. It is recommended that the supervisory role of the Athletic Director be strengthened, and that accountability for coordinating generally accepted administrative tasks be established as policy for that position.
<b>Athletic Scholarships</b>	N/A		
<b>Tutoring</b>	<b>X</b>		
<b>Housing and Dining Facilities and Services</b>		<b>X</b>	Meal service policies requested in the past were not submitted.
<b>Recruitment of Student Athletes</b>	N/A		

**5. Brief Summary/Analysis of the Corrective Action Plan (Form T-60)**

The Corrective Action Plan centered on improving facilities and increasing female participation. Items listed for facility improvement have appeared on previous Plans. No action has been taken on construction of new tennis courts or refurbishing the current ones.

6. **Observed Deficiencies in Overall Girls and Boys Athletics Programs**

Lack of adequate facilities for baseball, tennis and track were noted. Written policies for general athletic program direction and operations were not evident. Coaches' decisions superseded those of athletic administration. Coordination and oversight of individual booster clubs was lacking.

7. **KHSAA Recommended Action in relation to new deficiencies:**

N/A

8. **KHSAA Recommended Action in relation to re-occurring deficiencies:**

*(Support Services)*

School personnel will submit to the KHSAA office a set of completed policies generated for operation of the athletic program. Copies of schedules for use of all facilities and locations of all office and storage areas will be included. In addition, the delineation of administrative oversight provided the athletic program in all its aspects, **including booster clubs**, must be attached. A cover letter should accompany the packet explaining how the policies were developed and should bear the signatures of the Athletic Director, the Principal, the Superintendent and the School Board Chair. **Deadline: June 30, 2005.**

School personnel will review all expenditures made in athletics for 2001-2002, 2002-2003 and 2003-2004 school years **from all sources** and record the data (in rounded dollars) on Forms T-35 and T-36 for each school year. Submit to the KHSAA office **by June 30, 2005**. Include the results of an evaluation of the data with explanations for any imbalance noted. Attach information on the procedure used in the evaluation. All forms must be signed by the chief financial officer as well as the Principal.

*(Locker Rooms, Practice and Competitive Facilities)*

School personnel will submit a prioritized listing of improvements in outdoor facilities to be made in order to cover deficiencies listed above. Target dates for completion must be included. To meet compliance standards, except for safety or emergency factors, projects for improvement of adequate facilities already existing will be listed in lower priority. **Deadline: August 15, 2005.**

*(Publicity)*

As an attachment to the Annual Report to the KHSAA, due **April 15, 2005**, school personnel will submit to the KHSAA office a list of printed materials provided for each team for publicizing schedules, competitions, teams or players, and for any other promotional purposes.

## 9. PERSONNEL IN ATTENDANCE AT AUDIT MEETING

**High School Title IX Coordinator:**

**District Level Title IX Coordinator:**

<b>Name</b>	<b>Title</b>	<b>Telephone</b>
Jeff Saylor	Principal	606-337-7061
Dudley Hilton	Athletic Director	606-337-2004
Fran Edwards	KHSAA Audit Team	859-299-5472
Martha Mullins	KHSAA Audit Team	859-269-3394

## 10. Comments

Plans for purchase of the softball area by a government agency in the near future caused the complete renovation of that complex to be delayed. The playing field itself was in good condition. Plans have been drawn and approved for a new field to be constructed on school property. No completion date was set.

The school's permanent Title IX file was available for review. Suggestions were made to the Athletic Director and the Principal for additional items to be included, for organization of the file, and for its location.

Senior athletes interviewed gave positive comments on the increase in female participation at the school and on the improvement of certain facilities. They were positive, too, with the overall athletic experience they received. Head coaches interviewed had positive comments as well and made several suggestions for more efficient locations and uses of office and storage areas. These recommendations were passed on to the Athletic Director and the Principal.

It was not clear whether the school had the full support of district administration for improvement of facilities for spring sports. As mentioned earlier, this factor impacts girls' sports more than boys' sports because of participation numbers.

The meeting for the Gender Equity Review Committee was attended only by the Athletic Director and the Principal.

The public meeting did not materialize.



Kentucky High School Athletic Association

### KHSAA Title IX Audit Visit Sign In Sheet

School: Bell County High School

Date of Visit: 2/27/2005

High School Title IX Coordinator: Dudley Hilton Rt 1 Box 88 Pinedale 40977

Name

Address

Phone 606/337-2061

District Level Title IX Coordinator: Eddie Saylor PO Box 340 Pinedale 40977

Name

Address

Phone 606/337-2057

#### Personnel In Attendance at Audit Meeting

**PLEASE PRINT**

Name

Title

Phone Number

Jeff Saylor                      Principal                      (606) 337-2061

Dudley Hilton                      AD                      Same

MARTHA MOLLINS                      KHSAA Auditor                      (859) 269-3394

FRAN EDWARDS                      KHSAA Auditor                      (859) 269-3394



**KHSAA TITLE IX RE-VISIT  
VERIFICATION OF FORMS  
2004-2005 SCHOOL YEAR**

KHSAA  
Form GE50  
Rev. 5/04

The 

<i>Bell County</i>
<b>High School</b>

, 

<i>Pineville</i>
<b>City</b>

, Kentucky

certifies to the KHSAA that the following is an accurate and true representation of the facts surrounding compliance with 20 V.S.C. Sections 1681-1688, it. Seq. (also known as Title IX).

**The following persons are to be identified:**

**School District Title IX Coordinator:**

<b>Name</b>	<i>Eddie Saylor</i>
<b>Professional Title</b>	<i>Title IX Coordinator</i>
<b>Phone Number</b>	<i>( 606 ) 337-7051</i>
<b>Address</b>	<i>Pineville, Ky. 40977</i>

**School Title IX Coordinator:**

<b>Name</b>	<i>Dudley Hilton</i>
<b>Professional Title</b>	<i>Athletic Director</i>
<b>Phone Number</b>	<i>(606 ) 337-7061</i>
<b>Address</b>	<i>Pineville, Ky. 40977</i>

**The following signatures verify the authenticity of the documents included:**

	SIGNATURE	DATE
<b>Principal</b>	<i>[Signature]</i>	<i>7-29-04</i>
<b>School Title IX Coordinator</b>	<i>[Signature]</i>	<i>9-29-04</i>
<b>Superintendent</b>	<i>[Signature]</i>	<i>9-30-04</i>
<b>District Title IX Coordinator</b>	<i>[Signature]</i>	<i>9-30-04</i>
<b>School Board Chairperson</b>	<i>[Signature]</i>	<i>9-30-04</i>





**KHSAA TITLE IX RE-VISIT  
PARTICIPATION OPPORTUNITIES – SUMMARY CHART  
2004-2005 SCHOOL YEAR**

PARTICIPATION OPPORTUNITIES					
SCHOOL	TEST I (Proportionality)			TEST II (History)	TEST III (Interest)
	COLUMN 1 PERCENTAGE OF TOTAL ENROLLMENT BY GENDER	COLUMN 2 PERCENTAGE OF TOTAL PARTICIPATION BY GENDER	COLUMN 3 PERCENT OF TOTAL PARTICIPATION BY GENDER ADDED IN THE PAST 5 YEARS	COLUMN 4 BASED ON RESPONSES TO THE INTERSCHOLASTIC SURVEY, WAS THERE SUFFICIENT INTEREST TO FORM A VIABLE INTERSCHOLASTIC TEAM NOT ALREADY PROVIDED? (Yes/No)	
Bell	<b>SCHOOL YEAR:</b>				
	2001-2002	51%	36%	0	N
	2002-2003	52%	43%	16	N
	2003-2004	51%	40%	17	N
	<b>SCHOOL YEAR:</b>				
	2001-2002	49%	64%	0	N
	2002-2003	48%	60%	0	N
	2003-2004	49%	60%	0	N

Principal's Signature

**KHSAA TITLE IX RE-VISIT  
BENEFITS - SUMMARY CHART 1  
2004-2005 SCHOOL YEAR**



School Bell Co. High School

		BENEFITS							
		SCHEDULING		COACHING		SUPPORT SERVICES			
	COLUMN 1 NUMBER OF SCHEDULED REGULAR SEASON VARSITY CONTESTS	COLUMN 2 NUMBER OF HOME "PRIME TIME" CONTESTS (either Friday, Saturday or Sunday)	COLUMN 3 EXPENDITURES FOR COACHES' SALARIES*	COLUMN 4 IS THIS COACH EMPLOYED FULL-TIME ON-CAMPUS? (Y/N)	COLUMN 5 EXPENDITURES FOR EQUIPMENT AND SUPPLIES*	COLUMN 6 EXPENDITURES FOR ANNUAL DUES AND FEES*	COLUMN 7 EXPENDITURES FOR PROMOTIONS/ RECOGNITION* (PUBLICITY, AWARDS, BANQUETS, ETC.)	COLUMN 8 EXPENDITURES FOR TRAVEL & PER DIEM*	
	2003-2004	2004-2005	2003-2004	2003-2004	2003-2004	2003-2004	2003-2004	2003-2004	2003-2004
G basketball	23	4	13,500	Y	7,800	300	1,000	400	
B basketball	23	6	13,500	N	5,000	100	1,200	400	
G softball	26	23	4,500	Y	10,000	300	1,600	400	
B baseball	19	21	4,500	Y	4,200	200	600	-	
G cross country	9	9	1,500	Y	100	100	200	25	
B cross country	10	9	1,500	Y	100	100	200	25	
G golf									
B golf	8	9	1,500	Y	400	300		200	
G soccer									
B soccer									

\* - Round off Expenditures to the nearest one hundred dollars

**DIRECTIONS FOR COMPLETING EACH COLUMN ARE ENUMERATED ON PAGES 7 & 8**



**KHSAA TITLE IX RE-VISIT  
BENEFITS - SUMMARY CHART 2  
2004-2005 SCHOOL YEAR**

KHSAA  
Form T72  
Rev. 5/04

School Bell Co. High School

		BENEFITS							
		SCHEDULING		COACHING		SUPPORT SERVICES			
	COLUMN 1 NUMBER OF SCHEDULED REGULAR SEASON VARSITY CONTESTS	COLUMN 2 NUMBER OF HOME "PRIME TIME" CONTESTS (either Friday, Saturday or Sunday)	COLUMN 3 EXPENDITURES FOR COACHES' SALARIES*	COLUMN 4 IS THIS COACH EMPLOYED FULL-TIME ON-CAMPUS? (Y/N)	COLUMN 5 EXPENDITURES FOR EQUIPMENT AND SUPPLIES*	COLUMN 6 EXPENDITURES FOR ANNUAL DUES AND FEES*	COLUMN 7 EXPENDITURES FOR PROMOTIONS/ RECOGNITION* (PUBLICITY, AWARDS, BANQUETS, ETC.)	COLUMN 8 EXPENDITURES FOR TRAVEL & PER DIEM*	
	2003-2004	2004-2005	2003-2004	2003-2004	2003-2004	2003-2004	2003-2004	2003-2004	
G swimming									
B swimming									
G track	8	9	4,500	Y	2,600	100	500	25	
B track	8	8	4,500	Y	2,600	100	500	25	
G tennis			1,500	Y	1,100	25	100		
B tennis			1,500	Y	1,100	25	100		
G volleyball	19	20	4,500	Y	500	400		50	
B wrestling									
G (list sport)									
B football	09	10	21,000	Y	8,900	600	2,100	1,300	

\* - Round off Expenditures to the nearest one hundred dollars



**KHSAA TITLE IX RE-VISIT  
BENEFITS – PUBLICITY  
2004-2005 SCHOOL YEAR**

KHSAA  
Form T73  
Rev. 5/04

School Bell Co. High School

**SUPPORT GROUPS**

**DIRECTIONS** – Please respond to the following questions or statements regarding your cheerleading squad(s) and other support groups. Add pages if more space is needed to answer any of the questions/statements. Please type or write legibly in ink.

1. How many cheerleading squad(s) will your school have for the 2004-2005 school year?

*Two*

2. What is (are) the name(s) of each squad? For example, the following are typical names: generals, or black and gold, or boys' varsity and girls' varsity, or varsity and junior varsity.

*Varsity and Jr. Varsity (Freshman)*

3. Describe, in detail, the selection process for each named squad.

*Varsity- Any Sophomore-senior may try out for the squad. A clinic is given. Therefore each girl will have the same routine to tryout with. Out of county judges, judge tryouts. The top 16-22 scores are who will be the varsity squad.  
Jr. Varsity- Any Freshman can tryout out. The clinic is the same as varsity and the results are posted, with the highest scores making the squad.*

4. How is each cheerleading squad assigned to home and away athletic contests? Include football as well as boys' and girls' basketball (and any other sport) at the varsity and junior varsity levels. Include any rotation plans or alternating game assignments that your squads follow.

*All football games are cheered except for 1 away football game. During basketball, all home and local games are cheered and 2 selected away games.*

5. Name any squad(s) that takes part in competitive cheerleading events.

*Varsity compete in KAPOS*

6. Do you have any other school groups such as pep band, dance teams or mascots that perform at athletic contests (Y/N)? If yes, name them and describe how they are assigned.

*Pep Band, is based upon interest and either boy or girl has an equal chance for advising to participate.*



**KHSAA TITLE IX E-VISIT  
CORRECTIVE ACTION - SUMMARY CHART  
2004-2005 SCHOOL YEAR**

KHSAA  
Form T74  
Rev. 5/04

*School Bell Co. High School*

SCHOOL YEAR	COLUMN 1 ITEMS FOR CORRECTION IDENTIFIED BY THE SCHOOL ON APRIL 15 <sup>TH</sup> ANNUAL REPORT	COLUMN 2 STEPS TAKEN TO IMPLEMENT CORRECTIVE ACTION	COLUMN 3 DATE OF COMPLETED CORRECTIVE ACTION
1999-2000	N/A	N/A	N/A
2000-2001	<p><i>Student survey form will have better participation</i></p> <p><i>Participation % improve or corrected</i></p> <p><i>Equity and team group</i></p>	<p><i>Teacher's check list and all students will complete the survey</i></p> <p><i>Varsity volleyball interamural volleyball</i></p> <p><i>Cheerleading selection process and assignment to games (1 varsity squad)</i></p>	<p><i>School year 2001-2002</i></p> <p><i>School year 02-03</i></p> <p><i>School year 01-02</i></p> <p><i>August 2001</i></p>

*[Handwritten Signature]*

Principal's Signature

DIRECTIONS FOR COMPLETING EACH COLUMN ARE ENUMERATED ON PAGE 13



Kentucky High School Athletic Association

# KHSAA TITLE IX 3-VISIT CORRECTIVE ACTION - SUMMARY CHART 2004-2005 SCHOOL YEAR

KHSAA  
Form T74  
Rev. 5/04

School Bell Co. High School

SCHOOL YEAR	COLUMN 1 ITEMS FOR CORRECTION IDENTIFIED BY THE SCHOOL ON APRIL 15 <sup>TH</sup> ANNUAL REPORT	COLUMN 2 STEPS TAKEN TO IMPLEMENT CORRECTIVE ACTION	COLUMN 3 DATE OF COMPLETED CORRECTIVE ACTION
2001-2002	<p>Another sport for girls</p> <p>Tennis Courts</p>	<p>Volley Ball</p> <p>Build more courts</p>	<p>Fall 2002</p>
2002-2003	<p>Tennis Courts</p> <p>Girls participation in Female Sports</p>	<p>Rebuild tennis court at new location due to land lock working with Bell Co. Fisical Court</p> <p>In order to encourage more girls to participate, we are trying to start soccer and golf. Also, trying to increase involvement in girls cross country and volleyball.</p>	<p>Working with Fisical Court</p> <p>Depending on no. of participation interested</p>

Principal's Signature

DIRECTIONS FOR COMPLETING EACH COLUMN ARE ENUMERATED ON PAGE 13



Kentucky High School Athletic Association

# KHSAA TITLE I VISIT CORRECTIVE ACTION - SUMMARY CHART 2004-2005 SCHOOL YEAR

KHSAA  
Form T74  
Rev. 5/04

School Bell Co. High School

SCHOOL YEAR	COLUMN 1 ITEMS FOR CORRECTION IDENTIFIED BY THE SCHOOL ON APRIL 15 <sup>TH</sup> ANNUAL REPORT	COLUMN 2 STEPS TAKEN TO IMPLEMENT CORRECTIVE ACTION	COLUMN 3 DATE OF COMPLETED CORRECTIVE ACTION
2003-2004	Tennis Courts  Girls participation in female sports	Rebuild tennis courts at new location due to land lock working with Bell Co. Physical Court  In order to encourage more girls participation we are trying to start soccer and golf. Also, trying to increase involvement in girls cross country and volleyball	Working with physical court  Depending on no. of Participation interested

Principal's Signature

DIRECTIONS FOR COMPLETING EACH COLUMN ARE ENUMERATED ON PAGE 13



**KHSAA TITLE IX RE-VISIT  
PARTICIPATION OPPORTUNITIES CHART-DIRECTIONS  
2004-2005 SCHOOL YEAR**

**DIRECTIONS FOR COMPLETING EACH COLUMN ON FORM T-70**

**COLUMN 1  
(TEST 1)**

For girls for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record the Percentage of Total Enrollment. This number can be copied from previous Forms T-1, Participation Opportunities Test One, in the Annual Reports for 2001-2002, 2002-2003 and 2003-2004. If you received any corrected Forms T-1 from KHSAA offices, please use this information to complete Form T-70.

**COLUMN 2  
(TEST 2)**

For boys for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record the Percentage of Total Enrollment. This number can be copied from previous Forms T-1, Participation Opportunities Test One, in the Annual Reports for 2001-2002, 2002-2003 and 2003-2004. If you received any corrected Forms T-1 from KHSAA offices, please use this information to complete Form T-70.

**COLUMN 3  
(TEST 3)**

For girls for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record the Percentage of Total Participation. This number can be copied from previous Forms T-1, Participation Opportunities Test One, in the Annual Reports for 2001-2002, 2002-2003, and 2003-2004. If you received any corrected Forms T-1 from KHSAA offices, please use this information to complete Form T-70.

**COLUMN 4  
(TEST 4)**

For boys for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record the Percentage of Total Participation. This number can be copied from previous Forms T-1, Participation Opportunities Test One, in the Annual Reports from 2001-2002, 2002-2003, and 2003-2004. If you received any corrected Forms T-1 from KHSAA offices, please use this information to complete Form T-70.





**KHSAA TITLE IX RE-VISIT  
PARTICIPATION OPPORTUNITIES CHART-DIRECTIONS  
2004-2005 SCHOOL YEAR**

**DIRECTIONS FOR COMPLETING EACH COLUMN ON FORM T-70**

**COLUMN 3  
(TEST 2)**

For girls for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record the Percent of Total Participation by Sex Added in the Past Five Years. This number can be copied from previous Forms T-2, Participation Opportunities Test Two, in the Annual Reports for 2001-2002, 2002-2003 and 2003-2004. If you received any corrected Forms T-2 from KHSAA offices, please use this information to complete Form T-70.

For boys for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record the Percent of Total Participation by Sex Added in the Past Five Years. This number can be copied from previous Forms T-2, Participation Opportunities Test Two, in the Annual Reports for 2001-2002, 2002-2003 and 2003-2004. If you received any corrected Forms T-2 from KHSAA offices, please use this information to complete Form T-70.

**COLUMN 4  
(TEST 3)**

For girls for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record a "yes" or a "no" to the question: Was There Sufficient Interest to Form a Viable Interscholastic Team Based on Responses to the Interscholastic Survey? This answer can be copied from previous Forms T-3, Participation Opportunities Test Three, Question #3, in the Annual Reports for 2001-2002, 2002-2003 and 2003-2004.

For boys for each of the three years included (2001-2002, 2002-2003 and 2003-2004), record a "yes or a "no" to the question: Was There Sufficient Interest to Form a Viable Interscholastic Team Based on Responses to the Interscholastic Survey? This answer can be copied from previous Forms T-3, Participation Opportunities Test Three, Question #3, in the Annual Reports for 2001-2002, 2002-2003 and 2003-2004.



**KHSAA TITLE IX RE-VISIT  
BENEFITS CHARTS – DIRECTIONS  
2004-2005 SCHOOL YEAR**

**DIRECTIONS FOR COMPLETING EACH COLUMN ON FORMS T-71 & T-72**

**COLUMN 1**

On Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), record the Number of Regular Season Contests held during the 2003-2004 school year in the sub-column headed 2003-2004. For the sub-column headed 2004-2005, record the number of Regular Season Contests scheduled for each team.

**COLUMN 2**

For Girls' Basketball and Boys' Basketball included on Benefits – Summary Chart 1 (Form T-71), record the Number of varsity "Prime Time" Contests held in 2003-2004 in the sub-column headed 2003-2004. "Prime Time" Contests are defined as home games played on Friday evenings, Saturday and Sunday. For the sub-column headed 2004-2005, record the Number of "Prime Time" home contests scheduled for Girls' Varsity Basketball and the number scheduled for Boys' Varsity Basketball.

**COLUMN 3**

For Girls' Basketball and for every team listed below Girls' Basketball on Benefits – Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), record the amount of money expended for coaches' salaries (to include extended employment) for the 2003-2004 school year. This expenditure is listed under Coaches' Salaries on Forms T-35 and T-36, Budgeted and Actual Expenditures – Program Comparison Chart 1 and Chart 2 in your previously submitted April 15<sup>th</sup> 2003-2004 Annual Report.

**COLUMN 4**

For Girls' Basketball and for every team listed below Girls' Basketball on the Benefits – Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), record a "yes" or a "no" to the question: Was this Coach Employed full-time on-campus during the 2003-2004 school year?

**COLUMN 5**

For Girls' Basketball and for every team listed below Girls' Basketball on the Benefits - Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), record the amount of money expended for Equipment and Supplies during the 2003-2004 school year. This expenditure is listed under Equipment and Supplies on Forms T-35 and T-36, Budgeted and Actual Expenditures– Program Comparison Chart 1 and Chart 2 in your previously submitted April 15<sup>th</sup> 2003-2004 Annual Report.



**KHSAA TITLE IX RE-VISIT  
BENEFITS CHARTS – DIRECTIONS  
2004-2005 SCHOOL YEAR**

**DIRECTIONS FOR COMPLETING EACH COLUMN ON FORMS T-71 & T-72**

**COLUMN 6**

For Girls' Basketball and for every team listed below Girls' Basketball on the Benefits – Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), write in the amount of money expended during the 2003-2004 school year for Annual Dues and Fees. This sum would include money spent for membership dues to professional coaches' associations, entry fees to participate in various athletic contests, clinic attendance expenses, athletic apparel supplied, etc. Do not include membership dues for the KHSAA, officiating fees, security costs, etc.

**COLUMN 7**

For Girls' Basketball and for every team listed below Girls' Basketball on the Benefits - Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), write in the amount of money expended for Awards during the 2003-2004 school year. This expenditure is listed under Awards on Forms T-35 and T-36, Budgeted and Actual Expenditures – Program Comparison Chart 1 and Chart 2 in your previously submitted April 15<sup>th</sup> 2003-2004 Annual Report. Note that this column includes also money spent on publicity, promotions and banquets.

**COLUMN 8**

For Girls' Basketball and for every team listed below Girls' Basketball on the Benefits - Summary Chart 1 and Summary Chart 2 (Forms T-71 and T-72), write in the amount of money expended for travel during the 2003-2004 school year. This sum would include transportation charges absorbed by the board of education, district offices or booster groups. Also include meals or snacks provided by organized groups.

**NOTE:**

Booster Funding financial support **MUST** be included in expenditure totals.



# KHSAA TITLE IX RE-VISIT CORRECTIVE ACTION CHART- DIRECTIONS 2004-2005 SCHOOL YEAR

## DIRECTIONS FOR COMPLETING EACH COLUMN ON FORM T-74

If you do not have adequate space for any of the cells in the Corrective Action Summary Chart (Form T-74), then please include additional pages

### COLUMN 1

For the 1999-2000 school year, write in the Items for Correction identified by school personnel. This information can be copied from the first column, entitled "Item for Correction," on Form T-60, Title IX Corrective Action Plan, incorporated in the original 1999-2000 Self Study. For the 2000-2001 school year, write in the Items for Correction identified by school personnel. This information can be copied from the first column, entitled "Item for Correction," on Form T-60, Title IX Corrective Action Plan, incorporated in the 2000-2001 Annual Report. For the remaining three school years, 2001-2002, 2002-2003 and 2003-2004, repeat the process using the information from the appropriate Annual Report.

### COLUMN 2

For the 1999-2000 school year, write in the Steps Taken to Implement Corrective Action. This information can be copied from the second column, entitled "Suggested Change" on Form T-60, Title IX Corrective Action Plan, incorporated in the original 1999-2000 Self Study. For the 2000-2001 school year, write in the Steps Taken to Implement Corrective Action. This information can be copied from the second column, entitled "Suggested Change" on Form T-60, Title IX Corrective Action Plan, incorporated in the 2000-2001 Annual Report. For the remaining three school years, 2001-2002, 2002-2003 and 2003-2004, repeat the process using the information from the appropriate Annual Report.

### COLUMN 3

For the 1999-2000 school year, write in the date that the steps taken to implement the corrective action were completed. In other words, fill-in the actual month and year that the identified action developed to address the need for correction was finished. Use Form T-60, Title IX Corrective Action Plan in the Self Study and Annual Reports to identify the correct date. If a particular step has not been finished, write in the expected date of completion. For the remaining school years, 2000-2001, 2001-2002, 2002-2003 and 2003-2004, repeat the process using the information from the appropriate Annual Report.



Kentucky High School Athletic Association  
2280 Executive Drive • Lexington, KY 40505 • (859) 299-5472 • (859) 293-5999 (fax)

January 26, 2005

Principal Jeff Saylor  
Bell County High School

Re: Title IX Re-Visit

Dear Principal Saylor:

Pursuant to 702 KAR 7:065, the Kentucky High School Athletic Association has been directed to assist member schools in monitoring compliance with Title IX. Following the initial five-year phase, the KHSAA is now beginning its second phase, the Re-Visit of its member schools. Part of the assessment process for the Re-Visits includes reviewing the progress schools are making with their Gender Equity Review Committees, Title IX plans, as well as improvements that have been made since the initial school visit.

- We have scheduled **February 17<sup>th</sup>, 2005** as the Re-Visit audit date for **Bell County High School**.

The audit will begin at 1:00 P.M., and the last activity is scheduled for 5:00 P.M. A copy of the agenda was included in the Re-Visit Program binder sent to your school in September. A copy of this re-visit agenda is attached, and can also be found on the KHSAA website, [www.khsaa.org/titleix/revisitcover.pdf](http://www.khsaa.org/titleix/revisitcover.pdf).

Please contact Larry Boucher or Will Engle in our office at 859-299-5472 if you have further questions prior to the visit.

Sincerely,

A handwritten signature in cursive script that reads "Larry Boucher".

Larry Boucher  
Assistant Commissioner

xc: George Thompson, Superintendent  
Dudley Hilton, Athletic Director



**Kentucky High School Athletic Association**  
 2280 Executive Drive • Lexington, KY 40505 • (859) 299-5472 • (859) 293-5999

February 22, 2005

Dear **Martha**,

I have reviewed your audit report of **Bell County High School** and concur with your findings. You have requested the following information be provided to you by this school on the dates below:

*Handwritten notes:*  
 ✓  
 ✓  
 ✓  
 10/24/05

- **June 30, 2005** – Document/support material outlining schedule use of all facilities and related storage/office areas. Also evidence that booster club oversight by school administration must be provided.
- **June 30, 2005** – Provide Forms T-35 & T-36 information for 2001-02, 2002-03 and 2003-04 and evaluation of what information reflects.
- **August 15, 2005** – Target dates for improvements in outdoor facilities.
- **August 15, 2005** – List of printed materials provided each gender for publicity.

Please make note of these deadlines for the submission(s) you have requested and be prepared to follow up on these no later than \_\_\_\_\_. Please inform me when completion of your request has been met.

If I may be of any assistance to you, please give me a call.

Sincerely,

*Larry*

Larry Boucher  
 KHSAA Assistant Commissioner

P.S. Martha: This visit should not have been conducted. Once you arrived and saw that only the Principal and A.D. were present, you and Fran should have left and we would have rescheduled.

**ATHLETIC GUIDELINES**  
**FOR**  
**BELL COUNTY HIGH SCHOOL**

**Bell County High School**  
**Rt. 1 Box 88**  
**Pineville, KY 40977**

**Jeff Saylor, Principal**

**Dudley Hilton, Athletic Director**

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# **BELL COUNTY HIGH SCHOOL**

## **Administrators**

**Mr. Jeff Saylor – Principal**

**Mrs. Susan Brock – Assistant Principal**

**Mr. Travis Wilder – Assistant Principal**

**Mr. George Thompson - Superintendent of Schools**

**Mr. Dudley Hilton – Athletic Director**

## **BELL COUNTY HIGH SCHOOL ATHLETIC MISSION STATEMENT**

Bell County High School Principal, Coaches, and Athletic Director shall implement all guidelines of the Bell Co. Board of Education, School SBDM Guidelines, Kentucky High School Athletic Association (KHSAA), and Federal Laws to ensure fairness, safety, and equity for all students participating at the high school level of athletics at Bell County High School.

### **ATHLETE PARTICIPATION PHILOSOPHY**

It shall be the philosophy of the Bell County High School Athletic Department that athletes shall enjoy as many sport seasons as the student-athletes and their parents wish them to participate in without influence from any coach to specialize in one sport. All coaches should encourage participation in other sports. In order to embrace this philosophy, our coaches agree that:

- ❖ Once the season has started no athlete which is dropped from one squad for disciplinary reasons, or who "quits" shall be eligible to compete in another sport for that particular season. No athlete may start (or tryout for) another sport until the previous one has been completed and all school equipment is turned in.
- ❖ Students may participate on teams during the same season if it is acceptable to both coaches and it does not interfere with school work.
- ❖ When a student is being signed as an athlete for college, the coach of the respective sport will be responsible for setting up the signing of that student. The respective coach will also be responsible for contacting the media for proper coverage.

**SECTION I**

**ATHLETIC GUIDELINES**

**BELL COUNTY HIGH SCHOOL**

## SECTION I – HIGH SCHOOL ATHLETICS

### 1. Athletic Programs Offered in High School

#### A. Fall Sports

##### Girls'

Cross Country  
Cheerleading  
Volleyball

##### Boys'

Cross Country  
Golf  
Football

#### B. Winter Sports

Cheerleading  
Basketball

Basketball

#### C. Spring Sports

Softball  
Track and Field  
Tennis

Baseball  
Track and Field  
Tennis

D. All sports can be organized on varsity, junior varsity and freshmen team levels.

### 2. High School Authorized Coaching Staff for Athletic Programs

(See Appendix G)

### 3. Scheduling Policies and Guidelines for High School

- A. All schedules of athletic events must be approved and submitted to the principal of the high school.
- B. The athletic schedule shall fulfill all conference, district, or regional requirements as set forth by the KHSAA.
- C. When possible, games should be scheduled with schools of comparable size and classification.
- D. When possible, games should be scheduled with schools so that travel distances will be minimized.
- E. Scheduling of facilities, practice times and game times for both boys and girls shall be in keeping with applicable provisions of Title IX.
- F. Games should be scheduled to avoid conflicts of sports being scheduled on the same date at a school.

- G. No regular season may be scheduled on a date that would require loss of school time for travel or play, unless approved by the principal.
- H. When possible, games should be scheduled to avoid semester ending exams.

4. Admission Prices for Athletic Contests

A. The following are admission prices to athletic events of the Bell County High School. Tickets to athletic contest for which admission is charged will be sold until half time of the athletic contest.

1)	All Gate Tickets	\$3.00
2)	Pre-Sell Tickets	\$2.00
3)	Children under 6	No Charge

B. KHSAA passes, trainer passes, administrator passes are good at all regular season games.

C. Senior citizens of Bell County are to be honored for free admission to any regular season athletic contest.

D. The distribution of complimentary season passes shall be at the discretion of the principal of the high school.

5. Purchasing Procedures for Athletic Equipment and Maintenance and Inventor of Equipment

A. Each sport may legally purchase athletic supplies, equipment, and uniforms from the provider with the lowest price. Before purchases are made, a purchase order must be obtained and signed by the principal or other designated personnel.

B. Each sport may make direct purchases of miscellaneous items after approval of the principal.

C. All equipment shall be ordered through Bell County High School, received and processed through the finance clerk at the high school. Each sport shall be responsible for paying for the cost of such equipment.

D. Maintenance and Equipment – The maintenance and storage of athletic equipment and supplies is the responsibility of each individual sport.

E. Inventory of Equipment – The inventory of athletic equipment shall be the responsibility of each coach of each sport.

6. Employment of Game Officials

A. Officials who are employed by Bell County High School to officiate a regular scheduled contest shall be properly licensed by the KHSAA.

B. The Commissioner of the KHSAA has established bureaus to assign officials. Bell County High School shall employ officials assigned by the bureaus of the KHSAA.

C. The athletic director, head coach, or the principal of the school shall promptly notify assigned officials whenever a contest is postponed or canceled.

D. Game officials must complete a W-9 for the district and provide invoice of services rendered prior to being compensated.

E. Bell County High School will follow the guidelines and fee schedules set by the KHSAA for contest officials. Refer to the KHSAA Officials Licensing Guidebook for additional information.

7. KHSAA By-Laws and the National Federation Rules and Requirements for Coaches

Bylaw 27-Requirement for Coaches and Others Working with High School Teams-Please refer to the current Kentucky High School Athletic Association Handbook.

8. Tournaments

The KHSAA Constitution, By-Laws and Tournament Rules set forth the requirements and regulations governing all championships of the KHSAA.

9. Eligibility Requirements

The eligibility requirements set forth in this section are in accordance with the eligibility requirements of the KHSAA. In some instances an eligibility requirement may exceed that of the KHSAA, but none of the eligibility requirements are below the KHSAA standards. There are other athletic eligibility requirements set forth by the KHSAA that are not addressed in this document, but all eligibility requirements of KHSAA are to be followed.

- A. Full-Time Student Requirements-A student trying out for, participating in and helping with the athletic program must be a full-time student enrolled at Bell County High School.
- B. Parental/Guardian Permission Requirements-No student may try out for, participate in, or help with the athletic program in any capacity unless the parent/guardian has signed the permission form to do so (See Appendix B).
- C. Requirement-A student may try out for, help with, or participate in the athletic program when the student and the parent/guardian have acknowledged the receipt of a copy of the eligibility rules and regulations as promulgated by the KHSAA and the State Board of Education regulations (See Appendix A).
- D. Physical Examination Requirements-Any student may participate in pre-season conditioning, try out for, participate in or help with the athletic program in any capacity when the student has a physical examination by a licensed physician, and the physician has certified that the student is physically fit to participate.
- E. KHSAA Form-The KHSAA furnishes a form entitled Eligibility Rules and Regulations which includes the following:
1. Eligibility rules of the KHSAA and the Kentucky State Board of Education.
  2. Physicians' Certificate (See Appendix B).
  3. Parent's Certificate (See Appendix B).
  4. Acknowledgement of Risk (for parent and student signature) (See Appendix B).
    - a. This form will be sent to the school principal from the KHSAA prior to the beginning of the school year. Each student who desires to try out for and/or participate in a KHSAA sanctioned sport shall be required to have items 3 and 4 above, signed by the parent/guardian and himself/herself, and item 2, above, signed by the physician giving the student the physical examination.
    - b. These signed certificates must be returned to the coach before an athlete tries out for, practices, or participates in any KHSAA sanctioned sport.
    - c. These forms are to be kept on file in the school until the eligibility of the student athlete expires.



F. Age Requirement-A student who becomes nineteen (19) years old before August 1 shall be ineligible for interscholastic athletic competition. A student who becomes nineteen (19) on or after August 1 shall remain eligible for the entire school year.

G. Bell County High School Grade Requirement-Bell County High School has established the requirements that have been set forth by the KHSAA standards.

#### H. KHSAA Eligibility Rules

##### 1. Section 1. Proper Grade Level Requirements for Students

On the first day of each school year, a student must be at his/her proper grade level. To be considered to be at the proper grade level, a student must have been enrolled during the previous grading period, and must be on schedule to graduate on the first day of school. For the verification of this provision, all course work, including summer and correspondence work, must be complete by the first day of the school year for the student body.

a. For a student in the ninth grade to be considered to be on schedule to graduate, that student must have been promoted from grade eight (8) to grade nine (9), and be in compliance with all other bylaws.

b. For a student in the second year following initial enrollment in grade nine (9) (normally grade 10) to be on schedule to graduate, that student must have received twenty percent (20%) of the requirements of the school/district for graduation prior to the first day of the second year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

c. For a student in the third year following initial enrollment in grade nine (9) (normally grade 11) to be on schedule to graduate, that student must have received forty-five percent (45%) of the requirements of the school/district for graduation prior to the first day of the third year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

d. For a student in the fourth year following initial enrollment in grade nine (9) (normally grade 12) to be on schedule

to graduate, that student must have received seventy percent (70%) of the requirements of the school/district for graduation prior to the first day of the fourth year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

- e. The eligibility of a student failing to meet the provisions of subsections (a) through (d) listed above may be reinstated a maximum of one time. This reinstatement is possible by the student passing twenty-five percent (25%) of the requirements of the district for graduation during the year he/she is ineligible. He/she, upon reinstatement, shall remain eligible as long as he/she passes twenty-five percent (25%) of the requirements of the district for graduation during each subsequent year.

- 2. Section 3. Continual Progress During the School Year  
A weekly grade check will occur to assure that students are passing (cumulatively for the credit period) in at least four hours of instruction as defined by Kentucky Board of Education Regulations (of the six hours of instruction as defined by Kentucky Board of Education Regulations (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduate in order to be eligible to participate in athletics during the next seven day period. Athletes who fail to meet weekly grade checks are ineligible for both competition and practice.

- 3. Section 4. Pre-Secondary School Students  
Pre-secondary school students (grades 1-8) participating in athletics representing a KHSAA member school shall be passing in at least two-thirds of the subjects in which they are currently enrolled in order to be eligible.

10. Conduct of Participants/Helpers in Athletic Events

A student under suspension from the school (Statement on Rights and Responsibilities and Student Code of Conduct) shall not be permitted to participate in practice sessions or athletic event during the suspension period.

- A. Bylaw 7. Conduct-Student or Other Representative Under Penalty

Any student, contest official or other official school representative who is under penalty or discipline or whose conduct is such as to reflect discredit upon the school or the KHSAA is not eligible.

B. Student Drug Testing

The student drug testing procedures apply to all students choosing to participate in any extracurricular activity, including students/players at the varsity and subvarsity levels, and to students who drive or park on school property. (Bell Co. Board of Education Policy 09.423)

11. Athletic Seasons

- A. The beginning and ending of the athletic season for each sport is set forth in the specific provisions for each sport in these Athletic Guidelines. There are no authorized extended athletic seasons outside of these guidelines, including organization of summer leagues or teams.
- B. Contests shall be scheduled so that there are not four (4) consecutive days of competition on any Monday through Thursday period while school is in session.
- C. For all interpretations and regulations concerning the ending of the school year, including restrictions on coaching involvement, the end of the school year shall be defined as the earlier of the last day of school or May 31.
- D. Bylaw 26. Summer Sports and Sports/Activities

1. Section 1. School Team Play in Summer

Member schools may participate in sanctioned play during the summer to complete spring seasons in baseball, softball, tennis and track and may begin sanctioned regular season play and practice as defined by Bylaw 25 prior to the opening of school in cheerleading, cross country, football, golf, soccer, and volleyball. Only participants eligible during the spring semester may compete on the school teams. All KHSAA eligibility rules apply, and full control of the summer program shall remain with the participating high school and the principal of that school.

2. Section 2. Summer Dead Period

Students may not receive coaching or training from school personnel (either salaried or non salaried) and school facilities, uniforms, nicknames, transportation or equipment shall not be used each year in any KHSAA sanctioned sport or cheerleading squad during the period beginning with Jun 25, and going through July 9. School funds may not be expended in support of interscholastic athletics in any KHSAA sanctioned sport during this period.

12. Out-of-Season Conditioning Programs

- A. An out-of-season conditioning program of running and weight lifting is acceptable as long as no athletic equipment that would aid in the skill building for the sport is present or used.
- B. The conditioning program must be open to all student athletes, and female. All Students participating in the conditioning program must be covered by the school's insurance, either the athletic insurance or the student accident insurance.
- C. A coach must be present to provide direct supervision of student athlete participants in the conditioning program. The school insurance is in effect when the conditioning program is an approved school activity and when a coach is present to provide direct supervision of student athletic participants.
- D. Any out-of-season conditioning program is voluntary for the student athletes and shall not be a prerequisite for participation in any sport.
- E. Out-of-season conditioning programs are not to interfere with the student athlete's participation in regular in-season sport.
- F. If practice is held off campus, it must be approved by the principal. Coaches must be present for athletes to be covered by insurance.

13. Facilities for Practice and Games

- A. Facilities used for practice and games shall be checked daily for safety hazards by a school staff member as assigned by the principal.
- B. The Bell County Board of Education shall provide for the maintenance of facilities including mowing, seeding, and fertilizing the football field. Special maintenance requests for these ser-

vices shall come from the principal. All other maintenance and care, such as watering grass, marking fields for play is the responsibility of the school.

14. Travel for Games

A. Travel to games for players, coaches, and student helpers may be by Bell County buses. The students on the bus shall be under the supervision of a team coach. In the event that the coach is not a Bell County Board of Education employee, the school shall provide a certified staff member to supervise students on any away game trip.

1. Coaches must request buses in advance.
2. Overnight and out-of-state trips require Board approval.

B. Student participants shall not be allowed to drive to contests outside of Bell County.

C. Travel to games in Bell County, transportation may not be provided.

15. Scrimmage Rule

Each school is limited to two preseason (prior to the first legal date for playing a contest) scrimmages of any type with players other than members of the squad at all levels of play (grades 9-12) in each sport. All scrimmage contests must be reported to the KHSAA by the team coach on forms provided by the Commissioner's Office. This is for all levels of play grades (9-12), not each level of play.

16. Practice Sessions

Practice sessions are defined as a period of time spent in instructing, trying out and/or preparing for the competitive athletic event. The practice session shall include:

1. structured, organized practice activities
2. the direct supervision of a coach

17. Awards Policies

A. Awards policies are not to exceed KHSAA guidelines.

B. The head coach along with his or her staff will determine indi-

vidual awards in each sport. Athletic banquets are usually held for football and boy's and girl's basketball. Spring and fall non-revenue sports coaches have the option of holding a banquet for the entire group at the end of the school year. Policies regarding the purchase of letterman's jackets can be found in the SBDM Policy Manual.

18. Sportsmanship

See Appendix L

19. Safety and First Aid Procedures

School administrators and coaches shall strive to see that athletics provide a safe, healthy experience for participants and helpers and shall take appropriate measures to minimize the number and degree of seriousness of athletic injuries. The following safety procedures are essential.

A. Number of Players

A team shall consist of the number of players that the coaching staff can properly supervise.

B. Safety Procedures for Athletics

1. Always stress safety.
2. Require players to warm up thoroughly before participating and cool down thoroughly after participating.
3. Stress safety in teaching techniques and elements of play.
4. Analyze injuries to determine their cause and attempt to formulate ways to prevent such injuries in the future.
5. Discourage the use of tactics and techniques that lead to injuries.
6. Structure and plan practice sessions carefully and see that they are neither too long nor too short.
7. Provide adequate protective equipment. Careful attention shall be given to proper fitting and adjustment of equipment.
8. Equipment shall be properly maintained and not altered in any way.
9. Players and coaches shall be thoroughly knowledgeable of the rules of game.
10. Stress that athletes should always inform the coach of any injury.
11. The coach is responsible for creating an atmosphere that motivates fair play, self-control, consideration for others,

and proper conduct in all situations.

12. Emergency numbers shall be available for immediate use.
13. Participants or helpers who have had injuries should be checked very carefully before being allowed to further participate, practice, or play.
14. The coach shall be knowledgeable of medical coverage provided for away games by the host school.

C. First Aid Procedures for Athletics

1. The Student Accident Information Form (Appendix C) shall be completed on all athletically connected injuries. One (1) copy shall be kept on file in the school and the other copies are to be sent to the Board of Education.
2. All injuries shall be inspected thoroughly, and if there is the slightest question in regard to the degree of injury, always treat the injury as serious.
3. Precautions shall be taken for excessive heat during practice and games. This is particularly important for summer or hot activities. Coaches shall be aware of and take measures to prevent heat exhaustion, heat stroke, and other related heat injuries.
4. First aid treatment and care shall be administered, whenever possible, by properly trained personnel.

D. Communication Procedures for Injury

1. Have access to a working phone with the necessary keys to enable you to get to the phone.
2. List of emergency phone numbers:
  - a. ambulance/rescue squad
  - b. parents/guardian
  - c. team physician/family physician
  - d. school administrator
  - e. athletic trainer

E. Procedures/Medical Evacuation Plan for Serious Injury

1. Survey the accident scene.
2. Remain calm.
3. Check for the following:
  - a. breathing
  - b. bleeding
  - c. choking
4. Send for help:
  - a. call for ambulance or rescue squad (911)
  - b. report injury to administration

- c. administration shall call parents
- 5. Render First Aid
  - a. keep victim calm and immobile until medical help arrives
  - b. try to make victim as comfortable as possible
  - c. administer to injury within the boundaries of your knowledge and capabilities
  - d. treat for shock

**REMEMBER** you should administer first aid within your capabilities. Treat all injuries as serious.

20. Law Enforcement

Law enforcement coverage for sporting events would be requested by the principal and/or athletic director prior to the sporting event.

21. Insurance Coverage for Athletic Participants

A. Any student trying out for, participating in practice sessions, games or events, out-of-season conditioning programs, and/or helping with the athletic program in any capacity shall be covered by student athletic insurance. Further, a coach shall be present for direct supervision at all times during tryouts, practice sessions, games or events, and/or out-of-season conditioning programs in order for the school athletic insurance to be in force for the student participants/helpers.

Athletic insurance is required for all participants for several reasons. The two most important reasons are:

1. To guarantee that all participants have insurance coverage.
2. To provide for coverage of claims which the primary insurance carrier does not pay.

B. Student Accident Report form should be completed for all serious injuries as determined by the Coach or trainer. The coach or trainer should note on the form that this was a KHSAA event. (Appendix C)

C. Middle school students participating on the high school level will be covered by school insurance.

D. Athletic insurance does not cover out-of-season summer programs, such as camps or summer leagues. School names cannot be used for such activities in order to avoid the indication that these are school sponsored activities.



22. **Procedures for Athletic Complaints**

When a complaint is filed in writing relative to any phase of the athletic program, a conference between the complainant and the coach will be held. If the complainant deems the response unsatisfactory, he or she shall then meet with the school athletic director, followed by a meeting with the principal, if necessary. If the complainant is still not satisfied he or she shall be advised that the response can be appealed in accordance with the appeals procedures established in the Board of Education Policies.

23. **Responsibilities of Athletic Coaches, School Athletic Directors, and High School Principals**

- A. The responsibilities of the head coach are outlined in Appendix H
- B. The responsibilities of the assistant coach are outlined in Appendix I
- C. The responsibilities of the high school athletic director are outlined in Appendix J
- D. The responsibilities of the high school principal for the athletic program are outlined in Appendix K

24. **Participation of Grade School Students on High School Athletic Teams**

- A. Grade School Students are eligible to try out for a high school team if they meet all KHSAA requirements and provide the following documents to the high school coach:
  - 1. Completed Physical Form (See Appendix B)
  - 2. Signed Parent Permission Form (See Appendix B)
  - 3. Grade report form the prior school year, indicating that passing grades were received in eighty percent (80 %) of all classes taken
- B. Coaches shall maintain a file for the school year of the items listed above (1-3) for each grade school student participating on a high school team.
- C. Pupils in grade school shall at no time be absent from any part of the school day to participate with a high school team other than district, regional or state competition or with prior approval of the middle school principal.
- D. Initial eligibility and weekly grade checks shall be the responsibility of the high school coach for as long as the middle school student participates on the high school team. Initial eligibility requires that

middle school students have received passing grades in eighty per cent (80%) of their middle school courses from the prior year in order to be eligible for high school athletic competition.

E. The Athletic Director of Bell County High School encourages all middle school participants to first honor grade school athletics.

F. High School Athletic Directors cannot deny participation to grade school students on high school teams pursuant to KRS.156.070 (subsection 2.c).

25. Cancellation of Games

A. When schools are closed because of inclement weather or other emergency conditions, the principal and athletic director, in consultation with the superintendent, will make a determination as soon as possible if athletic contest(s) scheduled for that day will be played.

B. When inclement weather or other emergency conditions exist and school is not in session, weekends and/or holidays, the principal and athletic director, in consultation with the superintendent, will make a determination as to athletic competition depending on current conditions.

C. When school is in session and inclement weather or other emergency conditions occur during the school day, the principal and athletic director, in consultation with the superintendent, shall make a determination as to athletic competition with school dismissal.

26. Student Attendance

Student athletes must attend school the day of a contest in order to be eligible to participate, practice, or tryout. (Attendance must be for at least a half-day.)

The principal will make the final decision, depending on circumstances.

27. Equipment

A. Equipment "provided by the school" is property of Bell County High School and must be returned at the end of the season. This equipment is purchased by the school through fund raising, gate receipts and donations.

B. Any equipment not furnished by the school should be provided by the student. Any student who cannot afford to purchase the equip-

ment shall not be prohibited from participation. The school shall assist the student in acquiring the equipment through the use of athletic funds, booster support or donations.

**SECTION II**

**ATHLETIC GUIDELINES**

**APPENDICES**



## KHSAA Eligibility Rules and Parental Permission Form

### Bylaw References as of April 30, 2004

#### Dear Parent or Guardian:

Kentucky High School Athletic Association (KHSAA) rules require all participants in interscholastic athletics and parents/guardian to acknowledge receipt of the eligibility rules as promulgated by this Association and the Kentucky Board of Education Regulations. If you have questions concerning these regulations, please direct them to your high school principal. This form is for information only. For the full text of any KHSAA Bylaws, consult the KHSAA Handbook or web site (<http://www.khsaa.org>). Please continue to support your child and your local high school by attending and supporting high school activities, "An Integral Part of Education".

#### STATEMENT OF HAZARDS IN PARTICIPATION IN ATHLETICS

You should be aware that playing, practicing to play, helping with, or participating in any manner in any sport can be a dangerous activity involving many risks of injury. Because of the dangers of participating in sports, the student should recognize the importance of following the coaches' instructions regarding playing techniques, training and other team rules and obey such instruction.

#### CATASTROPHIC INSURANCE COVERAGE

The KHSAA provides excess catastrophic insurance coverage for all student athletes at no cost to member schools. This plan has a \$25,000.00 deductible. Your child will be covered under this plan, effective the date you complete and return the attached acknowledgment form to the school principal. This is an "excess" policy, meaning personal insurance and other school insurance policies are to be exhausted before this plan is implemented. The plan provides coverage for students who meet all eligibility requirements while engaging in, practicing for, or traveling to or from, all activities under the jurisdiction of the KHSAA and the direct supervision of a school employee, and has many other provisions and benefits. For KHSAA sanctioned play, the deductible amount is reduced to \$0.

No pupil shall be eligible to represent his/her high school in any interscholastic athletic event (practice or play) unless he/she has been examined by a Health Care Provider as detailed in Bylaw 2 and has proof of insurance to the \$25,000 catastrophic floor. Parents should present this form to your Health Care Provider for his/her signature following his/her examination of your child. The examination is valid for participation in athletics for one year from the date signed. Return completed form to your high school Principal to be maintained by the school.

#### Bylaw 2. Physician's Certificate and Parent's Consent

The Superintendent or Principal shall have each student who is trying for a place as a participant on an athletic team or cheerleading squad present a physician's certificate certification signed by a physician, physician's assistant, advanced registered nurse practitioner, or chiropractor if performed in the scope of practice (as defined in KRS Chapter 312) which shall state that he/she is physically fit to participate without undue risk. The parent's consent for the child's participation and acknowledgment of receipt of the eligibility rules as promulgated by the Association and Kentucky Board of Education regulations in writing shall also be required.

Any student, prior to participation or trying for a place on an athletic team or cheerleading squad shall have in place medical insurance with coverage limits up to the deductible of the KHSAA Catastrophic Insurance program and such insurance shall remain in force throughout participation. It is the responsibility of each member school to ensure and certify that each student has insurance coverage throughout the school year.

#### Bylaw 3. Age

A student who becomes nineteen (19) years old before August 1 shall be ineligible for interscholastic athletic competition. A student who becomes nineteen (19) on or after August 1 shall remain eligible for the entire school year. The Board of Control and the Commissioner may not adopt administrative procedures that allow for waiver of this rule under any condition.

#### Bylaw 4. Enrollment

##### Sec. 1) Maximum Number of Semesters

- a) Students promoted from grade eight (8) to grade nine (9) shall have four (4) consecutive calendar years of eligibility from the date of first such promotion by the school, provided the student is eligible according to this and all other Association bylaws. Such eligibility shall conclude with the completion of the spring sports season following the fourth year.
- b) The Commissioner or Board of Control through the Due Process Procedure, may grant additional eligibility in the case where it has been documented by the attending physician, Principal and Superintendent that severe illness or injury has prevented the student from receiving necessary education services and the right to an education has therefore been impacted rather than simply the loss of athletic privilege. Such grant of eligibility may only be made in the cases in which the student-athlete would remain eligible by all other Association bylaws. Nothing about this provision shall include additional eligibility strictly for loss of participation due to sports related injuries.
- c) No student having been enrolled in the fourth (4th) grade or in any grade through twelfth (12th) shall be eligible for interscholastic athletics at the high school level (grades 9 through 12) for more than a total of one (1) year in each grade and applicable eligibility shall begin in the first year enrolled in that grade. Students repeating a grade for any reason are ineligible to participate in interscholastic athletics at the high school level (grades 9 through 12) during the second year in that grade. The penalty for violation of this rule shall be the loss of one of the four years of eligibility after being promoted from grade nine (9). Policies regarding the participation of repeating students at the levels of play below high school interscholastic athletics shall be determined by the school council pursuant to KRS 160.345 (2) (i).
- d) Pupils in grades 1-8 may play on the high school team if such participation is not in conflict with Section (c) above, and the time so played shall not be counted on the eight (8) semester limit. EXCEPTION: Students below grade nine (9) may not participate on the varsity team in contests in the sports of football or soccer, and students enrolled below grade seven (7) may not participate on the varsity level in wrestling. The provisions of this restriction shall not apply to non-varsity teams participating in these sports.

##### Sec. 2) Responsible Parties

Any public elementary or secondary school or school employee or official who knowingly allows participation of an ineligible player under the provisions of this bylaw, or who,

through reasonable diligence, should have known of such ineligibility, shall be considered in noncompliance with state accreditation standards or guilty of willful neglect of duty or breach of contract. Such shall apply not only to coaches, but also to personnel supervising coaches; such as, but not limited to an athletic director, an assistant principal, a principal, an assistant superintendent, a superintendent, or a school board member.

##### Sec. 3) Deadline for Enrollment

On Friday of each grading period, a student in grades nine (9) through twelve (12) must be enrolled as a full-time student according to regulations promulgated by the Kentucky Board of Education at the member school he/she desires to represent in order to be eligible for athletics.

A student must have enrolled as a bona fide full-time undergraduate student no later than twenty (20) school days after the beginning of the semester to be eligible during that semester.

##### Sec. 4) Enrollment Elsewhere

No student who is enrolled or connected with any other school than the one he/she represents shall take part in any contest. In the case of an all-boys high school, girl cheerleaders from affiliated neighboring girls school may be accepted.

#### Bylaw 5. Minimum Academic Requirement

##### Sec. 1) Proper Grade Level Requirement for Students in All School Districts

On the first day of each school year, a student must be at his/her proper grade level. To be considered to be at the proper grade level, a student must have been enrolled during the previous grading period, and must be on schedule to graduate on the first day of school. For the verification of this provision, all course work, including summer and correspondence work, must be complete by the first day of the school year for the student body.

- a) Eligibility During First Year Following Initial Enrollment in Grade Nine (9)  
For a student in the ninth grade to be considered to be on schedule to graduate, that student must have been promoted from grade eight (8) to grade nine (9), and be in compliance with all other bylaws.
- b) Eligibility During Second Year Following Initial Enrollment in Grade Nine (9)  
For a student in the second year following initial enrollment in grade nine (9) (normally grade 10) to be on schedule to graduate, that student must have received twenty (20) percent of the requirements of the school/district for graduation prior to the first day of the second year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.
- c) Eligibility During Third Year Following Initial Enrollment in Grade Nine (9)  
For a student in the third year following initial enrollment in grade nine (9) (normally grade 11) to be on schedule to graduate, that student must have received forty-five (45) percent of the requirements of the school/district for graduation prior to the first day of the third year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.
- d) Eligibility During Fourth Year Following Initial Enrollment in Grade Nine (9)  
For a student in the fourth year following initial enrollment in grade nine (9) (normally grade 12) to be on schedule to graduate, that student must have received seventy (70) percent of the requirements of the school/district for graduation prior to the first day of the fourth year following initial enrollment in grade nine (9), and be in compliance with all other bylaws.

##### Sec. 2) One-time Reinstatement of Students Failing to Meet Normal Progress Requirements

The eligibility of a student failing to meet the provisions of subsections (a) through (d) above may be reinstated a maximum of one time. This reinstatement is possible by the student passing twenty-five (25) percent of the requirements of the district for graduation during the year he/she is ineligible. He/she, upon reinstatement, shall remain eligible as long as he/she passes twenty-five (25) percent of the requirements of the district for graduation during each subsequent year.

##### Sec. 3) Continual Progress During the School Year

On a weekly basis, a student shall also be passing (cumulatively for the credit period) in at least four hours of instruction as defined by Kentucky Board of Education regulations (of the six hours of instruction required) or the equivalent of four hours of instruction acceptable to graduation in order to be eligible to participate in athletics during the subsequent week (Monday through Sunday period) and through the next opportunity to examine grades in this manner. On its membership form, each member school shall designate the day of the week, approved and documented through local policies, that the grades shall be examined for the student-athletes within that school in order to make this determination. Absent any other determination, this weekly check of grades shall be conducted on each Friday of each grading period or on the last day of classes preceding that particular Friday if no classes are conducted on that particular Friday. No special tests or recitations are to be given for the purpose of making the student eligible.

##### Sec. 4) Pre-Secondary School Students

Pre-secondary school students (grades 1-8) participating in athletics representing a KHSAA member school shall be passing in at least two-thirds of the subjects in which they are currently enrolled in order to be eligible.

#### Bylaw 6. Transfer Rule

##### Sec. 1) Domestic Students

Any student who has been enrolled in grades nine (9) through twelve (12) and has participated in any varsity game in any sport at any school following enrollment in grade nine (9) who transfers schools shall be ineligible for interscholastic athletics for one year from the date of enrollment in the new school.

The Commissioner has discretion (but is not required) to waive the period of ineligibility set forth above if one of the following exceptions has been met. Determinations of whether a student shall be granted a waiver pursuant to this rule shall be based on the circumstances existing as of the date of enrollment at the new school.

- a) BONA FIDE CHANGE IN RESIDENCE - If there has been a bona fide change in residence by the parents and student that precedes a student's change of schools. For purposes of this bylaw, a bona fide change of residence means the moving of the student and his/her parents from one school district or defined school attendance area into another school district or defined school attendance area prior to a change in enrollment of the student. A student who becomes emancipated does not have a bona fide change of residence by virtue of his/her emancipation and change of residence for purposes of this bylaw.

**KHSAA Eligibility Rules and Parental Permission Form**  
**Bylaw References as of April 30, 2004**

KHSAA Form GE07  
Rev. 5/04

will not recognize a legal separation as grounds for waiver of this bylaw. The Commissioner may waive the provisions of this bylaw if the parents and a change in the jurisdiction of the child to whom the student shall reside, in the event joint custody is for purposes of this bylaw, the student shall be deemed to be the Commissioner.

**OF CUSTODY** - The KHSAA shall not recognize arrangements made, for purposes of this bylaw. The authority to waive the provisions of this bylaw where it is a court of competent jurisdiction and under circumstances is/are unfit or (2) the court finds that the health and is to be better served by the change in custody.

death of one or both of the student's custodial parents that the transfer to another secondary school is deemed

The Commissioner may waive the period of ineligibility on entering a boarding school on a full time basis as a

- Any student who transfers to another school because determined to meet the conditions to be in the lowest the Kentucky Board of Education under KRS 158.6455 in Section 5 of 703 KAR 5:120 may seek a waiver of this ineligibility an argument that the educational needs would be better served through a transfer.

**OF EDUCATION** - Through a properly documented of Education to another school in the district. To meet this nt, reasons for the assignment may include, but are not ening of a school due to consolidation, merger, opening r type or opening or closing or assignment through KRS le adopted regulation. Such assignment may be to the a private, parochial or independent school close.

**EMBER SCHOOL** - Any student transferring from a non-Kentucky whose athletic participation has been limited er schools may have the period of ineligibility waived. is (a through h) will not be considered valid and a waiver be granted--

- nullify or circumvent the actions of representatives or he student left the sending school under penalty which ility at the sending school;  
ceptions occurs after the enrollment at the new school;  
otivated in whole or part by a desire to participate in

- exceptions is used or manipulated for the purpose of

- exceptions by the student and the parent(s) does not he new school.

he deems necessary, appoint or hire a committee or r investigation concerning any issues arising under this

then objection to the factual validity of the certification of time to which the period of ineligibility would normally ed basis for such, then a complete investigation shall be g shall be issued through the Commissioner's office. 12 who has participated in a first team game shall be ber school during that school year unless that student period of ineligibility in accordance with provisions (a)

- attending school in Kentucky shall be considered r year following enrollment.

ember school under the auspices of approved student other circumstances approved by the Board of Control e students may be declared eligible and not be subject od of ineligibility.

for a waiver, the student shall be in compliance with all uralization Service regulations; shall be in the first and ge student; shall not be a graduate of a 12th or equivalent in either the U.S. or his/her home country; of a complete transcript of records that has been prior to the request for eligibility; and shall be in ent education visa issued by the U.S. Immigration and

host family shall not include members of the coaching er school at which participation is desired.

approval by the Board of Control, a foreign exchange idents to schools by a method that ensures that no led party may influence the assignment for athletic or

il or designated representative of the member school, e placement agency shall sign and attest to certification with the eligibility rules of the KHSAA and shall not be stances for more than one year of athletic participation -eligibility is waived.

b) Any student having made election to apply for the waiver of the first year of ineligibility and having been granted a waiver of the normal period of ineligibility under subsection (a) above shall not be eligible, under any circumstances, for more than one (1) school year while enrolled in grades 9-12 in Kentucky.

c) Any student desiring to participate in athletics who does not meet the criteria listed in Bylaw 6, Sec. 2 may seek a waiver of the one-year ineligibility period through the KHSAA Due Process Procedure.

**Sec. 3) Permanent Ineligibility**

A student is ineligible for athletics in this state if he/she transfers from another state if he/she was or would have become ineligible in the state from which he/she transfers.

**Bylaw 7. Conduct - Student or Other Representative Under Penalty**

Any student, contest official or other official school representative who is under penalty or discipline or whose conduct is such as to reflect discredit upon the school or the KHSAA is not eligible.

**Bylaw 8. Contestant On Other Teams, Post Season and All-Star Games**

Any student who after enrolling in grade nine (9) has been a contestant in football or basketball at any level (grades 9-12) and has eligibility remaining in that sport may not participate on any non-school sponsored team or in any all-star game in that sport or any variation of that sport from the first day of school through the last scheduled contest played in that sport (including KHSAA sanctioned post-season) by that school unless it has been sanctioned by the Board of Control. Following the team's last scheduled game (including post season), there are no restrictions on play in that specific sport for the student-athletes.

**Bylaw 9. Other Eligibility Requirements and Regulations**

**Sec. 1) Graduates and College Students**

Any student who has graduated from a secondary school, or who has ever played on a college team, is thereafter ineligible to play on a high school team.

**Sec. 2) Practice of Eligible Students**

Unless ineligible due to the provisions of Bylaw 11 (Sportsmanship, having been ejected from a contest), any student who is not eligible for competition during a team's next contest/meet/match/game shall not practice with the team.

**Bylaw 10. Recruitment**

**Sec. 1) Foreword**

Pupils (both domestic and foreign) at any grade level shall not be recruited to a member school of the KHSAA for the purpose of participating in athletics, including recruitment under the guise of academics.

**Sec. 2) Definition**

a) Recruiting is defined as an act, on behalf of or for the benefit of, a school, which attempts to influence a student to transfer to a member school for the purpose of participating in athletics. Such also includes influencing a student to remain at a school. A school official utilizing an intermediary, such as, but not limited to a peer, another school employee, a student, a parent or a citizen, for the purpose of recruiting a student athlete shall be in noncompliance.

b) An athletic coach or any other member of the school staff shall not influence a student even if the student, his/her parents or any intermediary from another school makes the initial contact. In this situation, a coach or staff member (paid or unpaid) should immediately refer the person(s) to the school principal.

c) Influencing a student shall include, but shall not be limited to the promise or instilling the expectation of an athletic advantage, playing time, employment of the student or his/her parents or relatives, housing for the student or his/her parents, scholarships or financial aid for which other members of the student body are not generally eligible, or any other material or athletic reward for which other members of the student body are not generally eligible.

**Sec. 3) Penalty**

Any representative of a member school knowingly allowing the recruitment of a student for the purpose of participating in athletics or who should have known of such recruitment shall be guilty of willful neglect of duty, misconduct, and/or breach of contract. Such shall apply not only to coaches, but also to personnel supervising coaches, such as, but not limited to an athletic director, an assistant principal, a principal, an assistant superintendent, a superintendent or a school board member. This regulation shall also apply to students or their parents.

**Bylaw 11. Practice of Sportsmanship**

It is the clear obligation of principals, coaches, faculty members, boards of education, and all official representatives of member schools to practice the highest principles of sportsmanship and the ethics of competition in all interscholastic relationships with fans, officials, players, coaches, official representatives of member schools, and the general public. The Commissioner and the Board of Control shall have the full authority to suspend the coach, student, or any member school whose representatives may be convicted on competent evidence of the violation of this obligation. Any violation of this rule in any interscholastic contest shall be immediately reported to the Commissioner by the principal(s) of the school(s) involved, and by the game officials who work in the contest.

It shall also be considered a violation of this rule if any school or school representatives uses or allows the use of illegal equipment which gains a competitive advantage in the contest and which is expressly prohibited by the rules adopted for that sport. Violations of this particular provision may result in penalization by the Commissioner in accordance with the provisions of this bylaw and in accordance with KHSAA Bylaw 30, Penalties.

Any student, coach, or official team representative ejected from an interscholastic contest due to a violation of this obligation must be reinstated by a member of the Commission prior to returning to interscholastic contests. Any student or coach using insulting language to another player or coach or to any official in any interscholastic contest, or who has been ruled out of such a contest because of unsportsmanlike tactics, shall be disqualified from athletic competition until reinstated by the Commissioner.

The name of the student or coach shall be reported to the Commissioner by the principal of the school that that student attends. When an official disqualifies a student or coach, he/she shall report the disqualification to the principal or his/her representative and to the KHSAA office. If the Commissioner finds upon investigation that the offense was sufficiently serious, the offender shall be permanently disqualified.

Date of birth: \_\_\_\_\_ Birth Place (County, State): \_\_\_\_\_ School and  
 This is my \_\_\_\_\_ year at \_\_\_\_\_  
 my \_\_\_\_\_ year since entering ninth grade. Last year I attended \_\_\_\_\_  
 School. I am planning to participate in the following (circle all you might try to play):  
 Baseball Cross Country Golf Softball Tennis Volleyball  
 Basketball Football Soccer Swimming Track Wrestling  
 Cheerleading Field Hockey Other: \_\_\_\_\_

**PART II - MEDICAL HISTORY**  
 This form must be completed by parent and athlete prior to the time of the physical exam and  
 presented to the authorized health care provider before the physical.

- CHECK THE APPROPRIATE RESPONSE TO EACH ITEM:
- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Have you ever been hospitalized?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 2. Have you ever had surgery of any kind (e.g., tonsillectomy)?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 3. Are you presently taking any medications or pills?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 4. Do you have any allergies (medicine, bees, or other insects)?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 5. Have you ever passed out during exercise?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 6. Have you ever been dizzy during or after exercise?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 7. Have you ever had chest pain during or after exercise?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 8. Have you ever had high blood pressure?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 9. Have you ever been told you have a heart murmur?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 10. Have you ever had racing of your heart?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 11. Has anyone in your family died of heart problems before 50?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 12. Do you have any skin problems? (itching, rashes, acne)  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 13. Have you ever had a head injury?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 14. Have you ever been knocked out or unconscious?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 15. Have you ever had a seizure or suffer from epilepsy?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 16. Have you ever had a stinger, burner or pinched nerve?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 17. Have you ever had heat related problems?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 18. Have you ever been dizzy or passed out in the heat?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 19. Do you cough heavily, or breath heavily during activity?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 20. Do you use any special equipment (e.g., knee brace)?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 21. Have you had any problems with your eyes or vision?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 22. Have you ever sprained/strained, dislocated, fractured, broken or had repeated swelling or other injuries of any bones? | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 23. Are you missing one of any paired organs (e.g., eyes)?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 24. Have you ever been diagnosed with any form of asthma?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 25. Are you using an inhaler for asthma?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 26. Do you administer insulin to yourself?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 27. Are you presently using tobacco in any form?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 28. Do you have a history of sickle-cell anemia in your family?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 29. Have you had any other medical problems?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 30. Have you had a medical problem or injury within the last year?  | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 31. Can you swim?   | YES <input type="checkbox"/> | NO <input type="checkbox"/> |
| 32. When was your last tetanus shot?  | _____                        | _____                       |

Murmur (standing)	
ENT	
Lungs	
Skin	
Abdominal	
Genitalia	
Musculoskeletal	
Neck	
Shoulder	
Elbow	
Wrist	
Hand	
Back	
Knee	
Ankle	
Foot	
Dental	
Other	

I have reviewed the data above, reviewed the student's medical history and make the following recommendations on participation in athletics:

1. Cleared \_\_\_\_\_
  2. Cleared after additional evaluation for \_\_\_\_\_
  3. Restricted from participating in the sports of \_\_\_\_\_
  4. Cleared to participate in the sports of \_\_\_\_\_
- Recommendations/Restriction \_\_\_\_\_

In accordance with KHSAA Bylaws, I have examined the physical condition of the student and find the said pupil to be physically fit to practice for and participate in interscholastic athletic contests.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Authorized Provider's Name (please print) \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_  
 City, State, Zip \_\_\_\_\_  
 Date \_\_\_\_\_

**PART IV - ACKNOWLEDGMENT OF RISK, STATEMENT OF HAZARDS IN PARTICIPATION**

**IN ATHLETICS AND PARENTAL CONSENT AND RELEASE**

The student athlete and the parent/guardian should read this statement carefully. You should be aware that playing or practicing to play or helping with or participating in any manner in any sport can be a dangerous activity involving many risks of injury. The dangers and risks of playing, practicing to play, helping or participating in sports include, but are not limited to, death, serious neck, head and spinal injuries which may result in complete or partial paralysis, brain damage, serious injury to virtually all internal organs, serious injury to virtually all bones, joints, ligaments, muscles, tendons, and other aspects of the muscular skeletal system, and serious injury or impairment to other aspects of the body, general health and well being. Because of the dangers of participating in sports, the student should recognize the importance of following the coaches' instructions regarding playing techniques, training and other team rules and obey such instruction.

In accordance with the purpose and spirit of KHSAA Bylaws, I acknowledge receipt of the included eligibility rules as put forth by the KHSAA and Kentucky Board of Education and understand additional rules may apply to my child. I also am aware of the risk of a wide range of injuries to my child as a result of participation in sports with contact sports having a higher risk.

In accordance with the purpose and spirit of Kentucky High School Athletic Association Bylaws, Physician's Certificate and Parental Consent, I acknowledge receipt of the current year's eligibility rules as promulgated by the Association and Kentucky Board of Education regulations. I understand that my child must have insurance coverage up to a limit of \$25,000 in order to be eligible to try for a place on an athletic team with the company listed below. I give consent for my son/daughter to represent his/her high school in interscholastic athletic contests for one calendar year from the date of this physical examination in the sport(s) checked below:

- He/she is planning to participate in the following (circle all you might try to play):
- |              |               |        |          |        |            |
|--------------|---------------|--------|----------|--------|------------|
| Baseball     | Cross Country | Golf   | Softball | Tennis | Volleyball |
| Basketball   | Football      | Soccer | Swimming | Track  | Wrestling  |
| Cheerleading | Other:        |        |          |        |            |

I also give my consent and approval for this student-athlete to receive a physical examination, as required by the KHSAA and acknowledge the risks inherent with participation.

I understand that the information provided on this form is required by the KHSAA bylaws prior to my trying out to participate in any high school athletics or cheerleading squad. I give my consent to insert high school and the KHSAA to use and disclose the necessary personally identifiable information from my education records including, but not limited to, health care information, to third parties including, but not limited to, school representatives, coaches, athletic trainers, medical facilities, medical staffs, KHSAA legal counsel and the media, for the purpose of receiving proper/necessary medical care and complying with the KHSAA bylaws, including, but not limited to, making determinations regarding my eligibility to participate in high school athletics and any administrative or legal proceedings resulting from my participation or attempted participation in high school athletics, without such disclosure constituting a violation of my rights under the Family Educational Rights and Privacy Act. I further release the KHSAA from any and all claims arising out of the use and disclosure of said necessary personally identifiable information.

Please complete both sides of this form, detach it from the Eligibility Rules and Regulations, and return it to the Principal of your high school immediately. I understand this must be done before my child practices or participates in any one of the above listed sports. I also understand the personal safety of the student is of first importance to the school. In event of needed professional medical care, I give my permission for a representative of the school to transport my child to the nearest medical facility and for staff of that facility to render treatment.

(To be completed and signed by parent/guardian)

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Student's Name \_\_\_\_\_ School \_\_\_\_\_

Parent's Name (please print) \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Insurance Carrier \_\_\_\_\_ Policy Number \_\_\_\_\_

**Students desiring to participate in Wrestling must also complete KHSAA Form WFA01 and required attachments between October 15 and December 15.**

**PART V. ATHLETES' ACKNOWLEDGMENT OF RISK AND PARTICIPATION**

As an athlete I recognize the importance of following coaches' instructions regarding playing techniques, training and other team rules, etc., and agree to obey such instruction in order to be safe and try to avoid injury. I also give school representatives permission to release my demographic information and playing or participation statistics and other information as may be requested, and agree that I may be photographed or otherwise captured during competition and such image may be used without my permission.

Signature of Athlete \_\_\_\_\_

**PART VI - EMERGENCY PERMISSION FORM**  
(To be completed by parent / guardian)

STUDENT NAME \_\_\_\_\_

SOC. SEC. NO. \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

SCHOOL \_\_\_\_\_

BIRTH DATE \_\_\_\_\_

PHONE \_\_\_\_\_

PERSON TO CONTACT IN CASE OF MEDICAL EMERGENCY: \_\_\_\_\_

NAME \_\_\_\_\_

RELATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

DAYTIME PHONE \_\_\_\_\_

EVENING PHONE \_\_\_\_\_

Please list any health problems/concerns your child may have, including allergies (medications / others) and any medications presently being used: \_\_\_\_\_

In the event that an athletic injury should occur to the above named student-athlete I give my permission for them to receive proper/necessary care from a certified athletic trainer or coach employed by or representing \_\_\_\_\_ School.

Furthermore, in the event that a medical emergency should occur and I cannot be contacted I give my permission for a school representative (coach, athletic trainer) to arrange for ambulance service to the nearest medical facility. I also give permission for the staff of the medical facility to render treatment which is considered necessary for the student-athletes well being.

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_

**Emergency permission form must be reproduced to travel with respective athlete and is acceptable for emergency treatment. Physical Exam Valid for One Year from Date Administered. Physical Exam must be signed by authorized Health Care Providers named in Bylaw 2**



Accident Report

District Name BELL COUNTY

School Name \_\_\_\_\_

Principal's Name \_\_\_\_\_

School Phone \_\_\_\_\_

Date of Accident:     /     /     Time:  AM  PM

Supervising Employee \_\_\_\_\_

Claimant's Name _____			
Last Name	First Name	Middle Initial	
Claimant's Address _____			
City	State	ZIP Code	
Claimant's SS # _____	Home Phone Number ( ) _____		
Claimant's Age _____	Date of Birth _____	Sex _____	Grade _____
Parent's Name (if student) _____		Work Phone Number ( ) _____	

<i>Nature of Injury</i>	
<input type="checkbox"/> Scratch	<input type="checkbox"/> Concussion
<input type="checkbox"/> Fracture	<input type="checkbox"/> Head Injury
<input type="checkbox"/> Bruise	<input type="checkbox"/> Sprain/Strain
<input type="checkbox"/> Burn	<input type="checkbox"/> Cut/Puncture
<input type="checkbox"/> Dislocation	<input type="checkbox"/> Bite
<input type="checkbox"/> Other _____	

<i>Place of Accident</i>	
<input type="checkbox"/> Classroom	<input type="checkbox"/> Gymnasium
<input type="checkbox"/> Hallway	<input type="checkbox"/> Parking Lot
<input type="checkbox"/> Bathroom	<input type="checkbox"/> Sidewalk
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Stairs
<input type="checkbox"/> Playground	<input type="checkbox"/> Athletic Field
<input type="checkbox"/> Other _____	

<i>Body Part Injured</i> <i>Indicate Right or Left</i>		
<input type="checkbox"/> Ankle	<input type="checkbox"/> Foot	<input type="checkbox"/> Leg
<input type="checkbox"/> Arm	<input type="checkbox"/> Face	<input type="checkbox"/> Nose
<input type="checkbox"/> Back	<input type="checkbox"/> Finger	<input type="checkbox"/> Teeth
<input type="checkbox"/> Neck	<input type="checkbox"/> Hand	<input type="checkbox"/> Wrist
<input type="checkbox"/> Eye	<input type="checkbox"/> Knee	<input type="checkbox"/> Shoulder
<input type="checkbox"/> Other _____		

Describe accident and injury in detail: (Attach additional description as necessary). \_\_\_\_\_

Were efforts made to contact the parent/guardian about the accident?  Yes  No

Was first aid administered?  Yes  No By whom? \_\_\_\_\_

Was the student  Sent home  Sent to physician  Sent to hospital

Is student covered by Student Accident Insurance?  Yes  No If yes, please list Company Name, address and phone number K&K Insurance Groups-send to Brenda Wilder-Central Office

If medical or hospital treatment was required, please complete the following information. (Attach a copy of medical bills, if available.)

Name and address of doctor or hospital \_\_\_\_\_

Witnesses (Name, Address & Phone) \_\_\_\_\_

Signature/Name of Person Completing the Report \_\_\_\_\_

Date \_\_\_\_\_



# Heat Index Calculation and Chart Temperature (in Fahrenheit)

Relative Humidity at 50%

	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99
100	84	87	91	95	99	103	107	112	116	121	126	132	137	143	149	155	161	168	174	181	188
99	84	87	91	94	98	102	106	111	115	120	125	131	136	142	147	153	160	166	172	179	186
98	84	87	90	94	98	102	106	110	115	120	124	130	135	140	146	152	158	164	171	177	184
97	84	87	90	94	97	101	105	110	114	119	124	129	134	139	145	151	157	163	169	176	182
96	83	87	90	93	97	101	105	109	113	118	123	128	133	138	144	149	155	161	167	174	180
95	83	86	90	93	97	100	104	108	113	117	122	127	132	137	142	148	154	160	166	172	179
94	83	86	89	93	96	100	104	108	112	116	121	126	131	136	141	147	152	158	164	170	177
93	83	86	89	92	96	99	103	107	111	116	120	125	130	135	140	145	151	157	162	169	175
92	83	86	89	92	95	99	103	108	111	115	119	124	129	133	139	144	149	155	161	167	173
91	83	86	89	92	95	98	102	106	110	114	118	123	127	132	137	143	148	154	159	165	171
90	83	86	88	91	95	98	102	105	109	113	117	122	126	131	136	141	147	152	158	164	170
89	83	85	88	91	94	98	101	105	109	113	117	121	125	130	135	140	145	151	156	162	168
88	83	85	88	91	94	97	101	104	108	112	116	120	125	129	134	139	144	149	155	160	166
87	83	85	88	91	94	97	100	104	107	111	115	119	124	128	133	138	143	148	153	159	164
86	83	85	88	90	93	96	100	103	107	110	114	118	123	127	132	136	141	146	152	157	163
85	83	85	87	90	93	96	99	102	106	110	113	117	122	126	130	135	140	145	150	155	161
84	82	85	87	90	93	96	99	102	105	109	113	117	121	125	129	134	139	144	149	154	159
83	82	85	87	90	92	95	98	101	105	108	112	116	120	124	128	133	137	142	147	152	158
82	82	85	87	89	92	95	98	101	104	108	111	115	119	123	127	132	136	141	146	151	156
81	82	84	87	89	92	94	97	100	104	107	110	114	118	122	126	131	135	140	144	149	155
80	82	84	86	89	91	94	97	100	103	106	110	113	117	121	125	129	134	138	143	148	153
79	82	84	86	89	91	94	96	99	102	105	109	113	116	120	124	128	133	137	142	146	151
78	82	84	86	88	91	93	96	99	102	105	108	112	115	119	123	127	131	136	140	145	150
77	82	84	86	88	90	93	96	98	101	104	108	111	115	118	122	126	130	135	139	144	148
76	82	84	86	88	90	93	95	98	101	104	107	110	114	117	121	125	129	133	138	142	147
75	82	84	85	88	90	92	95	97	100	103	106	109	113	116	120	124	128	132	136	141	145
74	82	83	85	87	89	92	94	97	100	103	106	109	112	116	119	123	127	131	135	140	144
73	82	83	85	87	89	91	94	96	99	102	105	108	111	115	118	122	126	130	134	138	143
72	82	83	85	87	89	91	93	96	99	101	104	107	111	114	117	121	125	129	133	137	141
71	81	83	85	87	89	91	93	96	98	101	104	107	110	113	116	120	124	127	131	136	140
70	81	83	85	86	88	90	92	95	98	100	103	106	109	112	116	119	123	126	130	134	138
69	81	83	84	86	88	90	92	95	97	100	102	105	108	111	115	118	122	125	129	133	137
68	81	83	84	86	88	90	92	94	96	99	101	104	107	110	113	116	120	123	127	131	135
67	81	83	84	86	88	90	92	94	96	99	101	103	106	109	112	115	119	122	126	129	133
66	81	82	84	86	87	89	91	93	95	98	100	103	105	108	111	114	118	121	125	128	132
65	81	82	84	85	87	89	91	93	95	98	100	103	105	108	110	114	117	120	123	127	131
64	81	82	84	85	87	89	91	93	95	97	99	102	105	108	110	114	117	120	123	126	130
63	81	82	84	85	87	88	90	92	94	97	99	101	104	107	110	113	116	119	122	126	129
62	81	82	83	85	86	88	90	92	94	96	98	101	103	106	109	112	115	118	121	125	128
61	81	82	83	85	86	88	90	91	93	95	97	100	103	105	108	111	114	117	120	124	127
60	81	82	83	84	86	88	89	91	93	95	97	100	102	105	107	110	113	116	119	123	126
59	81	82	83	84	86	87	89	91	93	95	97	99	102	104	107	109	112	115	118	122	125
58	81	82	83	84	85	87	89	90	92	94	96	98	101	103	106	109	111	114	117	120	124
57	80	81	83	84	85	87	88	90	92	94	96	98	100	103	105	108	111	113	116	119	123
56	80	81	83	84	85	86	88	90	92	93	95	98	100	102	105	107	110	113	115	118	122
55	80	81	82	84	85	86	88	89	91	93	95	97	99	101	104	106	109	112	114	117	120
54	80	81	82	83	85	86	87	89	91	93	94	96	99	101	103	106	108	111	114	116	119
53	80	81	82	83	84	86	87	89	90	92	94	96	98	100	103	105	107	110	113	116	118
52	80	81	82	83	84	86	87	88	90	92	94	96	98	100	102	104	107	109	112	115	117
51	80	81	82	83	84	85	87	88	90	91	93	95	97	99	101	103	105	108	110	113	115
50	80	81	82	83	84	85	86	88	89	91	93	95	97	99	101	103	105	108	110	113	115
49	80	81	82	83	84	85	86	88	89	91	92	94	96	98	100	102	105	107	109	112	115
48	80	81	81	82	83	85	86	87	89	90	92	94	96	97	100	102	104	106	109	111	114
47	80	81	81	82	83	85	86	87	88	90	92	93	95	97	99	101	103	105	108	110	113
46	80	80	81	82	83	84	86	87	88	90	91	93	95	96	98	100	102	104	106	109	111
45	80	80	81	82	83	84	85	87	88	89	91	92	94	96	98	100	102	104	106	109	111
44	80	80	81	82	83	84	85	86	88	89	91	92	94	96	97	99	101	103	105	108	110
43	79	80	81	82	83	84	85	86	87	89	90	92	93	95	96	98	100	102	104	106	109
42	79	80	81	82	83	84	85	86	87	88	90	91	93	95	96	98	100	102	104	106	109
41	79	80	81	82	83	85	86	87	88	90	91	93	94	96	98	100	101	104	106	108	109
40	79	80	81	81	82	83	84	85	87	88	89	91	92	94	95	97	99	101	103	105	107

Under  
95 HI

- ❖ All sports - Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire; Mandatory water breaks every 30 minutes for 10 minutes in duration; Ice-down towels for cooling
- ❖ Watch/monitor athletes carefully for necessary action

95 HI  
to  
99 HI

- ❖ All sports - Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire; Mandatory water breaks every 30 minutes for 10 minutes in duration; Ice-down towels for cooling; Watch/monitor athletes carefully for necessary action.
- ❖ Contact sports and activities with additional equipment - Helmets and other possible equipment removed if not involved in contact or necessary for safety.
- ❖ Reduce time of outside activity. Consider postponing practice to later in the day.
- ❖ Re-check temperature and humidity every 30 minutes to monitor for increased Heat Index.

100 HI  
to  
104 HI

- ❖ All sports - Provide ample amounts of water. This means that water should always be available and athletes should be able to take in as much water as they desire; Mandatory water breaks every 30 minutes for 10 minutes in duration; Ice-down towels for cooling; Watch/monitor athletes carefully for necessary action; Alter uniform by removing items if possible; Allow for changes to dry t-shirts and shorts; Reduce time of outside activity as well as indoor activity if air conditioning is unavailable; Postpone practice to later in day.
- ❖ Contact sports and activities with additional equipment - Helmets and other possible equipment removed if not involved in contact or necessary for safety. If necessary for safety, suspend activity.
- ❖ Re-check temperature and humidity every 30 minutes to monitor for increased Heat Index.

Above 104  
HI

- ❖ All Sports - Stop all outside activity in practice and/or play, and stop all inside activity if air conditioning is unavailable.

**COACHES CODE OF ETHICS  
BELL COUNTY HIGH SCHOOL**

The function of a coach is to properly educate students through participation in interscholastic competition. The interscholastic program is designed to enhance student achievement and should not interfere with opportunities for academic success. The welfare of each child shall be of utmost importance at all times. To recognize the importance of a high standard of ethics, sportsmanship and personal conduct on the part of all coaches the following guidelines have been developed:

The coaches have the responsibility not to neglect their academic duties. Practice length and times should not conflict with class preparation and responsibility.

The coaches have the responsibility to be aware of the tremendous influence they have in the education of student participants and, thus should never place the value of winning above the value of instilling the highest desirable ideals of character.

The coaches have the responsibility to maintain open lines of communication with parents, guardians, participants and community.

The coaches have the responsibility to take an active role, in the prevention of drug, alcohol and tobacco abuse and under no circumstances should authorize their use. Furthermore, all coaches shall refrain from personal use of drugs, alcohol and tobacco while performing their assigned coaching duties, or in the presence of students.

The coaches have the responsibility to promote the entire interscholastic program of the school and direct their program in harmony with the total school program.

The coaches have the responsibility to be thoroughly knowledgeable with state association policies/rules, district policies, contest rules and are responsible for their interpretation to team members and parents. The spirit and letter of the rules should be regarded as mutual agreements. The coach shall not try to seek an advantage by circumvention of the spirit or letter of the rules.

The coaches have the responsibility to actively use their influence to enhance sportsmanship among participants, spectators, support groups, pep clubs, and administrators. Furthermore, at the completion of the contest, coaches and participants should demonstrate good sportsmanship by shaking hands.

**The coaches** have the responsibility to show respect for and support of the contest official. The coaches should not indulge in conduct, which will incite players, or spectators against officials. Public criticism of officials is unethical.

**The coaches** have the responsibility to avoid abusive, vulgar and profane language whether directed at participants, spectators, contest officials or opponents.

**The coaches** have the responsibility not to request from faculty members special consideration for student participants.

**The coaches** have the responsibility to only scout opponents by those means that have been adopted by the league, school district, and/or state governing associations.

**The coaches** shall never recruit or entice players, by any means, to attend a school other than their district school assigned by the Board of Education.

**QUALIFICATIONS FOR COACHING POSITIONS  
BELL COUNTY HIGH SCHOOL**

A person applying for a coaching position of an athletic team at Bell County High School should hold the following qualifications:

1. an ability to maintain a wholesome educational environment
2. an ability to establish effective teacher/coach/student/parent relationships.
3. an ability to produce acceptable educational results
4. a knowledge of the sport, its nature, rules, skills, techniques, and strategy
5. an understanding of the particular age group being coached
6. a knowledge of the physiological and psychological preparations of athletes for competition
7. an effective leadership ability
8. a previous playing experience or coaching experience in the sport
9. a willingness to:
  - a. attend clinics related to the sport
  - b. maintain an awareness of safety and health standards pertaining to athletics
  - c. maintain a current knowledge of rules, trends, research, and laws pertaining to athletics.
  - d. obtain CDL certification

Unless a waiver of this KHSAA By-Law and district parameter is approved by the Board of Education.

**ATHLETIC AND AUXILIARY PROGRAMS EXTRA SERVICE PAY**  
**2005 - 2006 SCHOOL YEAR**  
**SECONDARY**

<b><u>ASSIGNMENT</u></b>	<b><u>COMPENSATION</u></b>	
ATHLETIC DIRECTOR	\$4,000	
FOOTBALL HEAD COACH	\$11,000	
ASST. FOOTBALL 1	\$3,000	
ASST. FOOTBALL 2	\$1,500	
ASST. FOOTBALL 3	\$1,500	
ASST. FOOTBALL 4	\$1,500	
ASST. FOOTBALL 5	\$1,500	
ASST. FOOTBALL 6	\$1,500	
BASKETBALL HEAD COACH (B)	\$7,500	
ASST. BASKETBALL (B)	\$3,000	
FRESHMAN BASKETBALL (B)	\$1,500	
BASKETBALL HEAD COACH (G)	\$7,500	
ASST. BASKETBALL (G)	\$3,000	
FRESHMAN BASKETBALL (G)	\$1,500	
BASEBALL HEAD COACH	\$3,000	
ASST. BASEBALL	\$1,500	
FAST PITCH SOFTBALL	\$3,000	
ASST. FAST PITCH SOFTBALL	\$1,500	
TRACK & FIELD (B&G)	\$3,000	
CROSS COUNTRY (B&G)	\$1,500	
ASST. TRACK (1)	\$1,500	
GOLF COACH (B&G)	\$1,500	
TENNIS COACH (B)	\$1,500	
TENNIS COACH (G)	\$1,500	
VOLLEYBALL COACH	\$3,000	
ASST. VOLLEYBALL COACH	\$1,500	
CHEERLEADER COACH (B&G)	\$2,500	
CHEERLEADER ASST.COACH (B&G)	\$1,500	
*BAND DIRECTOR	\$5,000	
*CHORAL/MUSIC DIRECTOR	\$1,500	
*ACADEMIC COACH	\$3,000	
*ASST. ACADEMIC COACH	\$1,500	
SCIENCE OLYMPIAD	\$1,000	<b>(State \$1,500)</b>
DRAMA DIRECTOR	\$1,000	
COMPONENT LEADS 7*	\$500	
TECHNOLOGY LEAD TEACHER	\$1,000	
TECHNOLOGY LEAD TEACHER—Recovery/DT	\$1,000	
		<b>*Maximum/Principal Approval</b>

BELL COUNTY BOARD OF EDUCATION  
Pineville, Kentucky

JOB DESCRIPTION

TITLE OF JOB: High School Head Coach

RESPONSIBLE TO: Principal of School

RESPONSIBILITIES:

1. Plans, conducts, and supervises the specific sport for which he/she is responsible, consistent with the Kentucky High School Athletic Association Rules and Regulations, Bell Co. Board of Education Policies, Regulations, Administrative Directives, and the Bell County High School Athletic Guidelines. In addition to the coaching duties, the coach is responsible to the school principal to complete the full work schedule of the school day.
2. Determines eligibility of team members along with the principal, consistent with the KHSAA Constitution, By-Laws and Tournament Rules and with the Bell Co. Board of Education Policies including the Athletic Guidelines.
3. Is responsible for the proper control and conduct of team members at all practice sessions, home and away games.
4. Works with the principal and the school athletic director in developing game schedules.
5. Is responsible for directly supervising and conducting practice sessions and games played during the season.
6. Attends one rules interpretation clinic recognized by the KHSAA in that sport during the current season (mandated by KHSAA only for head coaches of football, basketball, wrestling, soccer, volleyball, track, softball, baseball, and cheerleading).
7. Teaches players to observe the highest degree of sportsmanship.
8. Exercises self-control at all times by setting an example of the highest degree of sportsmanship.
9. Exercises self-control at all times in the use of proper language and actions toward players.



10. Is responsible for issuing, maintaining, storing, and taking inventory of all equipment and supplies.
11. Ascertain that equipment, facilities, and conditions ensure the health and safety of team members in practice sessions and games.
12. Has final authority in the selection of team members.
13. Is responsible for students' weekly grade checks.
14. Makes proper request through the Transportation Department for all games transportation requirements.

BELL COUNTY BOARD OF EDUCATION  
Pineville, Kentucky

JOB DESCRIPTION

TITLE OF JOB: High School Board Paid Assistant Coach

RESPONSIBLE TO: Head Coach

RESPONSIBILITIES:

1. Assists the head coach in planning, conducting, and supervising the specific sport for which she/he is responsible. In addition, the assistant coach is responsible to the school principal to complete the full work schedule of the school day.
2. Assists the head coach in selecting team members.
3. Assists the head coach for the proper control and conduct of the team members.
4. Carries out all specific assignments made by the head coach.
5. Under the direction of the head coach, is responsible for directly supervising and conducting practice sessions as set forth in the special provisions for sports in the Athletic Guidelines, and games played during the season.
6. Remains currently knowledgeable of the sport.
7. Exercises self-control at all times by setting an example of the highest degree of sportsmanship.
8. Exercises self-control at all times in the use of proper language and actions toward players.
9. Assists the head coach in issuing, maintaining, storing, and keeping the inventory of all equipment and supplies.
10. Assists the head coach in ascertaining that equipment, facilities, and conditions ensure the health and safety of team members in practice sessions and games.
11. Must meet minimum Kentucky High School Athletic Association age requirements.

10. Ascertains that equipment, facilities and conditions ensure the health and safety of participants and spectators.
11. Directs students with the help of coaches and faculty, to exercise self-control, good conduct, and good sportsmanship at athletic events.
12. Develops with the coaches and school athletic director, a budget for the total athletic program for each school year.
13. Authorizes all expenditures from the school's athletic budget.
14. Works directly with personnel of the Division of Law Enforcement for preparing for any athletic event when it is anticipated that there will be a sizeable number of spectators in attendance.
15. Has final authority for the selection of judges for cheerleader tryouts.
16. Shall annually review the Athletic Guidelines with all high school coaches.

## **BELL COUNTY HIGH SCHOOL SPORTSMANSHIP EXPECTATIONS**

*"The Kentucky High School Athletic Association requires officials to enforce sportsmanship rules for athletes and coaches. We will not tolerate negative statements or actions between opposing players, especially trash-talking, taunting or baiting of opponents. If such comments are heard or actions seen, a penalty will be assessed immediately. We have been instructed not to issue warnings. Let today's contest reflect mutual respect."*

*--KHSAA Handbook--*

The following behaviors are unacceptable at Bell County High School athletic events, violators will be requested to leave the premises; extreme violation or repeated instances of unacceptable behavior will result in permanent exclusion from Bell County High School athletic events:

1. Verbally berating players, coaches, officials, administrator or spectators.
2. Use of obscene language or gestures directed at players, coaches, officials, administration or spectators.
3. Any use of physical violence or the threat of violence directed at players, coaches, officials, administration or spectators.

## FOOTBALL HELMET REQUIREMENTS

**NOTE:** It is mandatory for the head coach to read these statements to all football players followed by explanations and discussions. Further, this statement is to be posted in a conspicuous place in the football dressing room.

### NOCSAE FOOTBALL HELMET WARNING STATEMENT

Do not use this helmet to butt, ram or spear an opposing player. This is in violation of the football rules and such use can result in severe head or neck injury, paralysis or death to you and possible injury to your opponent. No helmet can prevent all head or neck injuries a player might receive while participating in football.

### SHARED RESPONSIBILITY FOR SPORT SAFETY

1. Serious head and neck injuries, leading to death, permanent brain damage, or quadriplegia (extensive paralysis from injury to the spinal cord at the neck level), occur each year in football. The toll is relatively small (less than one fatality for every 100,000 players, and an estimated one nonfatal severe brain and spinal cord injury for every 1,000,000 players, and an estimated one nonfatal severe brain and spinal cord injury for every 100,000 players), but persistent. They cannot be completely prevented due to the tremendous forces occasionally encountered in football collisions, but they can be minimized by manufacturer, coach and player compliance with accepted safety standards.
2. The NOCSAE seal on a helmet indicates that a manufacturer has complied with the best available engineering standards for head protection. By keeping a proper fit, by not modifying its design, and by reporting to the coach or equipment manager any need for its maintenance, the athlete is also complying with the purpose of the NOCSAE standard.
3. The rules against intentional butting, ramming, or spearing the opponent with the helmeted head are there to protect the helmeted person much more than is the candidate for catastrophic injury. For example, no helmet can offer protection to the neck, and quadriplegia now occurs more frequently than brain damage. The typical scenario of this catastrophic injury in football is the lowering of one's head while making a tackle. The momentum of the body tries to bend the neck after the helmeted head is stopped by the impact, and the cervical spine cannot be "splinted" as well by the neck's muscles with the head lowered as with the preferred "face up, eyes forward, neck bulled" position. When the force at impact is sufficient, the vertebrae in the neck can dislocate or break, cause damage to the spinal cord they had been protect-

ing, and thereby produce permanent loss of motor and sensory function below the level of injury.

4. Because of the impact forces in football, even the "face up" position is no guarantee against head or neck injury. Further, the intent to make contact "face up" is not guarantee that the position can be maintained at the moment of impact. Consequently, the teaching of blocking/tackling techniques which keep the helmeted head from receiving the brunt of the impact are now required by rule and coaching ethics, and coaching techniques which help athletes maintain or regain the "face up" position during the milieu of a play must be respected by the athletes.



# Bell County High School

Route 1, Box 88  
PINEVILLE, KENTUCKY 40977  
Telephone 606-337-7061  
Fax No. 606-337-0867

*Please conversation w/ Saylor:  
Improvements in publicity  
to be attached to facilities  
submission by June 30  
M<sup>2</sup>*

Susan Brock  
Assistant Principal

Jeff Saylor  
Principal

Travis Wilder  
Assistant Principal

## FAX COVER SHEET

To: KHSAA

Fax : 1-859-293-5999

From: Bell Co. High School  
Dudley Hilton, Athletic Director

Date: 5-10-05

*Provided by Coker*

B G

BB BB

FB

B&B Sample sent

B&B SB

*Sports not publicized*

GLF ?

XC XC

TN ?

TR ?

VB

RE: THIS IS IN REFERENCE TO #8KHSAA RECOMMENDED ACTION IN RELATION TO DEFICIENCIES

Number of pages sent 4 (Including this cover sheet)

Message:

(publicity) school personnel will submit to the KHSAA office a list of printed materials provided for each team for publicizing schedules, competitions, teams or players, and for any other promotional purposes.

### Confidentiality Note:

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Thank You

# Bell County High School

Route 1, Box 88  
PINEVILLE, KENTUCKY 40977  
Telephone 606-337-7061  
Fax No. 606-337-0867

Susan Brock  
Assistant Principal

Jeff Saylor  
Principal

Larry Elliott  
Assistant Principal

May 11, 2005

To Whom It May Concern

At Bell County High School our Girl's Basketball Team, Boy's Basketball Team, and Football Team are presented in the fall football program. This program is compiled and distributed as a fund raising project for the Girl's Basketball Team.

The Coca-Cola Bottling Company is the Bell County School System drink vendor. The Coca-Cola Bottling Co. prepares wallet size schedules for the Boy's Basketball Team, Girl's Basketball Team and the Football Team. All other team schedules are printed and distributed by the appropriate team coaches.

Our site-based school counsel does not approve of the selling of school calendars, therefore, schedules must be produced and distributed through other means.

Sincerely



Dudley Hilton  
Athletic Director



# 2005 Bell County Softball

March	28	Evarts	H	5:30
	29	Corbin	A	5:30
	31	Cumberland	H	5:30
April	1	Middlesboro	H	5:30
	8-9	Tates Creek Tournament	A	TBD
	11	Pineville	H	5:00
	12	Williamsburg	H	6:00
	14	Whitley	H	5:30
	16	Round Robin	H	TBA
	18	Corbin	H	5:30
	19	Clay	A	6:00
	20	North Laurel	A	6:00
	22-23	Border Wars (Midd)	A	TBA
	25	Lynn Camp	H	5:30
	26	Knox Central	A	5:00
	29-30	Lady Cat Classic	H	TBA
May	3	Middlesboro	A	5:30
	5	Williamsburg	A	5:30
	9	Pineville	A	5:00
	10	Harlan	A	5:30
	12	Cawood	H	5:30
	13-14	Boyle Co Invitational	A	TBA
	16	Clay	H	6:00
	17	Whitley	A	5:30
	20	Harlan	H	5:30
	23-24	District (Midd)	A	TBD
June	30-3	Region (Rock)	A	TBD
	10-11	State (O'boro)	A	TBD

### Bell County Lady Cats 2004-2005 Basketball Schedule

November			
18	SEKC Pan-O-Rama	A	
29-30	KY/ TN Challenge	A	
December			
2	Evarts	A	
3	Lee High	A	
7	Corbin	H	
10	Middlesboro	H	
13	Lynn Camp	A	
18-21	Berea Holiday Classic	A	
January			
4	Lee High	H	
7	Middlesboro	A	
11	Jackson County	H	
15	South Laurel City/County Classic	H	
17	Whitley County	H	
20	Cawood	H	
22	North Laurel	H	
24	Knox Central	A	
February			
4	Harlan	A	
7	Clay County	A	
8	Pineville	A	
14	Evarts	H	
18	Knott County Central	A	
21	Rockcastle County	A	
25	Whitley County	A	

### Bell County High School Boys 2004-2005 Basketball Schedule

November			
30	Lynn Camp	H	7:30
December			
3	Lee, VA	A	8:00
9	Pineville	H	7:30
10	Middlesboro	H	8:00
14	Cawood	H	7:30
27	Cumberland Falls Cla.	A	TBA
January			
4	Lee, VA	H	8:00
7	Middlesboro	A	8:00
11	Corbin	H	7:30
14	Whitley County	A	7:30
15	Pulaski County	H	7:00
18	Barbourville	A	7:30
21	Knox Central	H	7:30
28	Cawood	A	7:30
February			
4	Clay County	A	7:30
8	Pineville	A	7:30
12	Greenville, TN	A	8:00
15	Harlan	H	7:30
17	Cumberland Gap, TN	A	7:30
18	Cumberland	H	7:30
22	Evarts	H	7:30
24	South Laurel	H	7:30

# BOBCAT BASEBALL 2005

## BELL COUNTY BOBCATS BASEBALL SCHEDULE 2005

<u>MONTH</u>	<u>DATE</u>	<u>OPPONENT</u>	<u>LOCATION</u>	<u>TIME</u>	
MARCH	19	South Laurel (scrimmage)	Away	12:00	
	24	Cumberland (scrimmage)	Home	5:00	
	28	Cawood	Away	5:00	
	29-2	TRI-STATE TOURNAMENT	Away	T.B.A.	
APRIL	4	J. Frank White Academy	Away	5:00	
	5-8	TENNESSEE SPRING BASH	JEFFERSON CITY, TN		
	11	Jackson Co.	Away	5:00	
	12	Middlesboro	Home	5:00	
	14	Lynn Camp	Away	5:00	
	15	Cumberland	Away	5:00	
	16	Garrard Co.	Home	1:00	
	18	Harlan	Away	5:00	
	19	North Laurel	Home	5:00	
	21	Williamsburg	Home	5:00	
	22	Leslie Co.	Away	5:00	
	25	Middlesboro	Away	5:00	
	26	Evarts	Home	5:00	
	28	Williamsburg	Away	5:00	
	29	South Laurel	Away	5:00	
	30	Red Bird/ Cawood	Home	12:00/3:00	
	MAY	2	Evarts	Away	5:00
		3	J. Frank White Academy	Home	5:00
		5	Clay Co.	Away	5:00
		6	Jackson Co.	Home	5:00
9		Pineville	Away	4:30	
10		South Laurel	Home	5:00	
12		Lynn Camp	Home	5:00	
13		Barbourville	Away	5:00	
16		Cawood	Home	5:00	
17		Barbourville	Home	5:00	
19		Harlan	Home	5:00	
20		Leslie Co.	Home	5:00	
MAY	23-27	DISTRICT TOURNAMENT	BELL CO. HIGH SCHOOL		
MAY/JUNE	30-3	REGIONAL TOURNAMENT	CORBIN HIGH SCHOOL		

# Kentucky High School Athletic Association

TO: Mr. Jeff Saylor, Principal  
Bell County High School

FROM: Larry Boucher, Assistant Commissioner *LB*

DATE: June 7, 2005

SUBJECT: Title IX  
Local School Policies for Compliance

Jeff, we have finally come up with a some information that I hope will help in your search for insight as it relates to the adoption of various athletic policies that are necessary for Title IX compliance.

We have taken these ideas/suggestions from various resources that have been available throughout our Title IX project since its inception in 1999-2000. Please understand that they are not mandates, just advice that can be helpful. You certainly have the option of adopting your own variation of policies to ensure athletic equity for the student athletes of Bell County High School.

Please review the enclosed documents and feel free to give me a call if you think I might be of further help. I will be glad to talk with you about specifics as you develop your internal policies to provide comparable opportunities and benefits to your students.

*Note to file:  
also provided him  
with Fran Edwards "tip sheet",  
Draft of basket ball document, and  
Red Book information.  
LB  
6-7-05*

Jeff:

In talking with the auditors who visited Bell County High School, it appears there major concerns focus on the benefits afforded football as compared with other sports. Obviously, that is easy to understand given the success and tradition of the football program.....and, I say, more power to you in football! One example that was mentioned to me was that the combined salary of the football coaching staff, exceeds the combined salary of all other coaches in all other sports??

While football is, and probably will remain, "king" at Bell County High School, some concentration must be given other sports as well or Bell County will ultimately end up between rock and a hard place. Sooner or later some parent of another sport's athlete or some disgruntled football parent will cause things to "stir" and we will be forced to pay more attention to things that will equalize the benefits for the entire athletic department. What the KHSAA Title IX audits are asking is that you consider taking some proactive measures to eliminate these potential complaints by upgrading the benefits (facilities, etc,) in other sports.

We will be glad to advise you along the way.

The following is a listing of *SAMPLE* school based policies relating to Title IX in high school athletics. The listing is not intended to be comprehensive but to be used as an assistive tool in developing specific policies for any individual school. Please remember that any policies implemented must conform to existing school district board policies and existing school site based policies.

## Sample School Based Policies Relating to Title IX

### OPPORTUNITIES

- S.E.P.-OPP. #1** *A workable Title IX committee shall be formed and maintained. The committee should reflect the population of the school and community. Members are to be appointed by the school principal. The committee should include the designated Title IX coordinator, principal, athletic director and two student representatives as permanent members. This committee shall be entitled the Gender Equity Review Committee.*
- S.E.P.-OPP. #2** *The Gender Equity Review Committee shall elect a coordinator to facilitate the committee and its proceedings. A **minimum** of three Gender Equity Review Committee meetings shall be scheduled and held during each school year. A quorum of committee members must be present at each meeting, and all the meetings must be conducted in accordance with applicable state law. A minimum of one Gender Equity Review Committee meeting shall be held during or soon after the fall sports season, during or soon after the winter sports season, and during or soon after the spring sports season.*
- S.E.P.-OPP. #3** *The Gender Equity Review Committee shall:*
- *Conduct an internal self-audit using forms as designated by KHSAA*
  - *Complete self-audit and file updates as required by KHSAA*
  - *Identify specific areas for improvements in the athletic programs giving priority to items required for equitable athletic benefits and opportunities for all students.*
  - *Establish a permanent Title IX file at the school. This file should include but not be limited to:*
    - all self-audit documents and updates required by KHSAA*
    - written and signed minutes from all Gender Equity Review Committee meetings*
    - written records of any complaints from school personnel, students, or community members relating to gender equity.*

- all written school athletic policies*
- all athletic salary schedules*
- all written booster club agreements*
- all athletic game schedules*
- all athletic facility usage schedules*
- all written school policies relating to awards and recognition given for athletic achievements*
- any school generated athletic handbooks*
- written designation of locker room and storage space assigned to each team.*
- any written school district policies relating to gender equity.*

**S.E.P.-OPP. #4** *School administrators shall be knowledgeable of all Office of Civil Rights, Kentucky Department of Education, and Kentucky High School Athletic Association regulations and mandates related to Title IX and shall share this knowledge with members of the Gender Equity Review Committee.*

**S.E.P.-OPP. #5** *School administrators shall be knowledgeable of the requirements for providing proportional opportunities for all students under Title IX and shall share this knowledge with members of the Gender Equity Review Committee. These requirements are to include, but not be limited to:*

- minimum levels of comparative participation as required by Test #1 for athletic opportunities,*
- minimum levels of increased participation as required by Test #2 for athletic opportunities,*
- degree of accommodation of student interests as required by Test #3 for athletic opportunities.*

**S.E.P.-OPP. #6** *School administrators, along with the Gender Equity Review Committee, shall report accurate calculations and data to KHSSA as it relates to meeting the standards established in Tests #1,#2, and #3 for the provision of athletic opportunities.*

## BENEFITS

- S.E.P.- BEN. #1** *School administrators, along with the Gender Equity Review Committee members, shall provide an "equivalence" of equipment and supplies to all athletes at the school. In order to maintain this equivalence, the following steps should be taken at the school level:*
- *follow a written policy for the purchase and replacement of uniforms,*
  - *keep accurate and current records of all inventories of athletic equipment and supplies of each school team,*
  - *insure that the quality and quantity of athletic uniforms are "equivalent" for male and female participants,*
  - *require administrative approval for all purchases of athletic equipment and supplies by the school or any outside agency. (i.e. school purchase orders shall be used)*
- S.E.P.-BEN. #2** *School administrators, in cooperation with the Gender Equity Review Committee, shall provide an "equivalence" of playing and participation opportunities for all athletes at the schools. These opportunities are to also include an "equivalence" of "prime time" participation. To help insure the above requirement is met, the following steps are to be taken at the school level:*
- *a minimum of 40 per cent of girls home basketball games shall be scheduled on "prime" dates as currently defined by KHSAA (i.e. Friday night, anytime on Saturday, and Sunday afternoon)*
  - *"prime time" start times shall be rotated for boys and girls doubleheaders,*
  - *schedule all shared athletic facilities on an equal and rotating basis, (See S.E.P.-OPP. #3)*
  - *schedule a comparable number of events for male and female teams for "like" sports.*
- S.E.P.-BEN.- #3** *School administrators, along with the Gender Equity Review Committee, shall insure that an "equivalence" of benefits are provided for all athletes in relation to travel and per diem allowances.*
- *At the beginning of each school year, the Gender Equity Review Committee shall set a per diem amount for meals purchased for all athletic teams. A flat rate may be designated per athlete or minimum and maximum levels may be defined.*

- *The Gender Equity Review Committee shall review the mode of transportation provided for each team during each sport season and make recommendations to the principal which insure the same quality of transportation for all teams.*
- *The Gender Equity Review Committee shall review the overnight and out-of-state trips taken by each team during each sport season and make recommendations to the principal which insure similar travel opportunities for "like" athletic teams.*

**S.E.P.-BEN. #4**

*School administrators, in cooperation with the Gender Equity Review Committee, shall at the beginning of each school year, review the existing coaching staff in order to insure that an "equivalence" of coaching expertise is provided for all athletes at the school. The emphasis of this review is to be the availability and qualifications of coaches for male sports in comparison to female sports. Specific points of emphasis shall include the following:*

- *Insure that an equal number of assistant coaches are in place for "like" teams when there is parity in the number of participants for male and female teams.*
- *Strive to insure that a balance of on campus/off campus coaches is maintained for both boys and girls teams.*
- *Maintain an equitable pay scale for coaches of male teams and coaches of female teams.*
- *Insure that comparable opportunities for attendance at clinics and in-service training are made for both male and female coaches.*

**S.E.P.-BEN. #5**

*School administrators, along with the Gender Equity Review Committee, shall review all locker rooms, practice and competitive playing facilities once each school year in relation to equity in the following areas:*

- *provision of locker and dressing room space for each athletic team sponsored by the school,*
- *provision of equivalent quality and availability of facilities for practice and competitive events,*
- *provision of equivalent maintenance of practice and competitive facilities for male and female athletic teams,*
- *equity of use in assigning all shared facilities,*
- *provision of similar amenities (i.e. TV's, VCR's, laundry machines, carpeting, chalk boards) for use by both male and female teams.*



**S.E.P.-BEN. #6**

*School administrators, in cooperation with the Gender Equity Review Committee, shall insure that both male and female students have equal access to any medical and/or training facilities and services available at the school. At least once each school year, there shall be an equity review of the following components:*

- *provision of appropriate weights and weight machines for female athletes,*
- *posted usage schedule for any weight training room(s),*
- *provision of equal access to any professional training services available.*

**S.E.P.-BEN. #7**

*School administrators, along with the Gender Equity Review Committee, shall insure that female athletic teams receive an "equivalence" of publicity in relation to male athletic teams. At least once per school year the following areas are to be reviewed in relation to this equivalence:*

- *the process of selecting and assigning cheerleading squad(s),*
- *the game assignment of dance teams, bands, and any other pep organizations at the school,*
- *published media guides and/or game programs,*
- *local media coverage of athletic events sponsored by the school,*
- *the number of pep assemblies held to support school teams,*
- *the number and quality of events to honor or recognize school teams or athletic achievement.*

**S.E.P.-BEN. #8**

*The school administration, along with the Gender Equity Review Committee and the school's Site Based Decision Making Council, shall develop written school policies which insure equity in relation to the following areas:*

- *specifications concerning the requirements for all athletic awards that may be earned,*
- *Specifications concerning the requirements for the posting of any forms of recognition(i.e. pictures, retired numbers, etc.) in the public areas of the school.*

**S.E.P.-BEN. #9**

*The school administration, in cooperation with the Gender Equity Review Committee, shall provide appropriate oversight of expenditures for athletic teams whatever the source of funding for these expenditures by implementing the following :*

- *the calculation and monitoring of the amount of money spent per female athlete as compared to that per male athlete,*
- *meet with any and all school booster clubs on an annual basis to keep them updated and aware of the requirements of Title IX and their role in maintaining an "equivalence" of benefits.*
- *insure that all reports of expenditures to KHSAA are calculated accurately and include contributions from all sources.*

**S.E.P.-BEN. #10**

*School administrators shall maintain written agreements with all existing booster clubs. These agreements should include, but not be limited to, the following:*

- *a statement acknowledging membership in the High School Athletic Association and knowledge of the issues that affect compliance to Title IX*
- *an agreement by the booster club to refrain from any activity which, in the opinion of school officials, would adversely impact the school's ability to comply with the requirements of Title IX*
- *a statement affirming compliance with the requirements of Title #702 of the Kentucky Administrative Regulations, Chapter 3:130*
- *a statement affirming knowledge of and adherence to the requirement that all booster purchases for high school athletic teams must have prior approval by a designated school administrator documented on a signed school purchase order.*

**S.E.P.-BEN.- #11**

*School administrators, along with the Gender Equity Review Committee, shall develop a comprehensive Corrective Action Plan which addresses designated improvements designed to promote gender equity. This plan should include target dates for completion of specific tasks. This plan should reflect an ongoing process which shows progress over time.*

(Date)

Dear \_\_\_\_\_

In evaluating progress made on completion of facility projects at Bell County High School, there seems to be a continuing obstacle at some level to the provision of a fully developed softball field on an appropriate site for the girls' softball program. Facilities has been a problem area there for several years and some headway has been made, the provision of better tennis courts, for example.

However, the school's Corrective Action Plan has listed the relocation of the softball field since July 1, 2005 (see attached). To date, no progress on the project has been reported. Given the fact that the difference in spending for boys' and girls' sports has been skewed in favor of the boys since 2001, a significant effort needs to be made to complete the softball field construction before any more funds are spent on facilities for boys.

A responsive plan of action is requested by May 15, 2008.

Sincerely,

Jerry - FYI -

M<sup>2</sup>  
4/22

Refiled 11/3/08

8/25/05 4:30 - 4:45 PM (home)

Bell Co, HS

Discussion w/ Jeff Sawyer by phone  
POLICIES NEEDING ATTENTION:

(1) awards - recommended

a. generating a central school policy  
to ensure all athletes have access  
to awards system

b. limiting cost or # of awards  
permissible for each team

c. letting coach develop criteria  
for awards

- Baugate - recommended central  
policy developed to assure all  
SPs are included, providing  
sufficient flexibility for differences  
among teams

- recommended GEC be involved  
in development of policies rather  
than coaching staff / AD

(2) Equipment

a. purchasing - clarify policies

**KHSAA**

regarding <sup>future</sup> approval of purchases (2)  
to better control booster spending

b. determine method of reviewing requests for purchases to ensure equitable <sup>(1)</sup> quality & <sup>(2)</sup> number of items provided S/P's. Suggestal involvement of GERC

(3) Answered questions regarding equitable assignment of LR space, based on XC parent's concern because S/P's belonging were stolen from open LR, used by most girls' sports & PE.

As a temporary measure, until SB field is constructed across road, suggested that baseball show FB LR & have it designated as such. Complete set of loops, locker assignments, record books, etc. After field is constructed, reassignments can proceed.

**KHSAA**

# Bell County High School

Route 1, Box 88  
PINEVILLE, KENTUCKY 40977  
Telephone 606-337-7061  
Fax No. 606-337-0867

Susan Brock  
Assistant Principal

Jeff Saylor  
Principal

Travis Wilder  
Assistant Principal

July 13, 2005

Kentucky High School Athletic Association  
Title IX Enforcement Personnel  
2280 Executive Drive  
Lexington, KY 40405

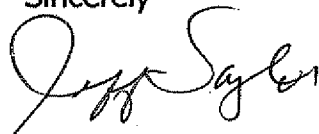
To Whom It May Concern

The site Based Decision Making Council at Bell County High School is in the process of developing a booster club policy. The policy will be developed such that all accounts will go through the high school finance office. This will be completed in the early fall of the 2005 – 2006 school year.

In terms of publicity, the football program at the high school will now become the "Athletic Program". This program will be printed twice a year. The plan will be for these programs to include all sports schedules and team pictures. There will also be a total of three school sports calendars – fall, winter, and spring. These calendars will include the individual schedules of the appropriate seasonal teams.

Enclosed you will find the "Three-Year High School Sports Facility Plan" for Bell County Schools and the Athletic Guidelines for Bell County High School. If you have any questions concerning these documents, please feel free to contact the high school.

Sincerely



Mr. Jeff Saylor  
Principal

*Remember  
Policies on booster  
Funding of our grant for  
what's going to  
Booster funding approval*

File  
1/1/05

## BELL COUNTY SCHOOLS

### Three-Year High School Sports Facility Plan

July 1, 2005—June 30, 2008

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The **new** Bell County High School is now 21 years old. When constructed, the school sports facilities, which included a gymnasium, football field, eight-lane track, three tennis courts and a baseball field, were adequate at the time. Over the last 21 years, the track has been resurfaced once, the three tennis courts have been resurfaced once and minor groundwork has been done on the baseball field. The high school switched from slow-pitch softball to fast-pitch softball in the early nineties. The slow pitch team had used the baseball field for games and practice, which was not a good situation. The fast pitch team played their games and held practices at the old Lone Jack facility. Later the board spent approximately \$50,000 and constructed a softball complex at the old Bell County High School campus. This facility includes dugouts, press box, bathrooms, concessions, storage facility and lighting. As you are aware, the softball team still uses this facility.

The Kentucky High School Athletic Association, under the direction of Kentucky Department of Education, is in charge of overseeing Title IX issues. Their most recent visit to Bell County High School occurred on February 2, 2005. In the report back to the superintendent and principal they declared the following facilities deficient: tennis courts, track, softball field and baseball field. The Bell County Board of Education and the high school have until August 15, 2005 to report to the Kentucky High School Athletic Association on how these deficiencies will be dealt with. The following is a three-year plan for renovations of the high school sports facilities:

Approximate cost of this 3 year plan will be \$300,000 dollars. The board will budget \$100,000 dollars each year of the plan.

First Year:

### **TENNIS COURTS AND BASEBALL FIELD:**

The tennis facility is and should be the top priority. The plan is to construct two new courts adjacent to the two courts already at the baseball field. We would also resurface the two old courts. Thus, the tennis facility would have four new courts.

We would also install lighting for the courts. We can use the existing baseball poles to mount the lights on. The lone tennis court located at the back of the high school would be removed and replaced with a parking lot. (Making approximately 30 new parking spaces)

The reason to include the baseball field at this time is as stated earlier; it is adjacent to the proposed four new tennis courts. The following is the work to be done:

Demolish and rebuild new dugouts, and build a new press box, which would include concession and bathroom facilities. (Where none exist now) In a sense this would become our new tennis/baseball complex.

Second Year:

### **TRACK AND GYMNASIUM:**

The track has been resurfaced once but is in much need of repair. The plan is to resurface the track, the high jump area, and the existing runway for the long jump. In addition, we will relocate the pole vault area and construct a new long jump/triple jump area.

The gymnasium lighting is in poor condition. There needs to be new lights installed over the playing floor. The seating needs to be replaced in the lower sections on both sides. The seating will be chair back seats. The four dressing rooms also need minor remodeling. Any and all work on the gymnasium will also help the volleyball program.



Third Year:

### **SOFTBALL FIELD RELOCATION AND CROSS COUNTRY COURSE ADDITION**

The girls' fast pitch softball field needs to be relocated from the old Bell County High School site to the Bell Central campus, which is adjacent to the high school. The new complex will have a press box, bathroom facilities, dugouts, concession, storage facilities and lights. (The lights can be moved from the present site.)

The cross-country course addition will consist of simply adding a length of approximately 1 mile to the existing course.

The Bell County School System has a request for the Corps of Engineers to buy the following school properties: Bus Garage, Slusher Gym, Old Bell County High School football field, girls fast pitch softball field, the Recovery/Day Treatment building and vocational building. If this transaction takes place prior to the third year of this plan then the following alternate will take place the third year:

### **ALTERNATE—FOOTBALL STADIUM:**

Install new press box and build restroom facilities on visitor's side.

**\*The Bell County Board of Education, at their Regular Meeting on May 17, 2005, approved the FY06 tentative budget. The FY06 tentative budget includes the first year's funding of the Three Year High School Sports Facility Plan in the amount of \$100,000.**